Employment and Social Development Canada

Emploi et Développement social Canada

OFFICIAL USE ONLY
Agreement N°:

Labour Program Federal Contractors Program

# **Agreement to Implement Employment Equity**

✓ New Agreement	-					
Revised Agreement						
	ORG	ANIZATION				
Legal Name of Organization TEKsystems Canada Inc.			Parent company is	located outsi	de Canada	
TEASYSTEMS CAMADA INC.			Z	Yes	☐ No	
Operating Name (if different from Legal Name of Organizat	ilon)		Procurement 8	1		·····
TEKsystems Canada						
			Total number of en			447
Organization's North American Industry Classification Syste	em (NAICS) Cod	n N°	(Full-Time/Part-Tin To find your organi			oer olease
56132 - Temporary Help Agencies			visit: http://www.st norme/naics-scien/	atcan gc.ca/s	ubjects-sujets	/standard-
Official use only (if information above is incorrect)						
Procurement Business Number	Total number of	employees in Cenada	,	Organization	s NAICS Cod	le No
	HFA	D OFFICE				
Address (building number, street, suite, etc.)	11147	City		Province	Postal Co	de
350 Burnahmthorpe Rd. West Suite 76	00	Mississauga		ON	L5B 3J	71
		Telephone Number		Fax Numbe	Ī	
		1-877-211-13	38	905-283	-1432	
FA	MPLOYMENT	EQUITY CONTA	NCT			
Name (print)		Title				
Sarah Sizmur		Human Resour	ces Generali	st		
Telephone Number		E-mail Address				
905-283-1324		ssizmur@teks	ystems.com			
	CERT	IFICATION				
The above-named organization:				_		
<ul> <li>having a combined workforce of 100 or more peri 12 weeks or more in Canada, AND</li> </ul>	manent full-tim	e, permanent part-ti	ime and temporar	y employees	having wor	ked
<ul> <li>intending to bid on, or being in receipt of, a federal</li> </ul>	a) government	nooris or services c	ontract standing	offer or cont	ract issued u	ınder a
Supply Arrangement, valued at \$1,000,000 or mo			and a manage			
Hereby certifies its commitment to implement or main instrument, in keeping with the Federal Contractors F	Program require	ements. For more in	going basis, beyor nformation on how	nd the period to impleme	i of the proc nt employme	urement ant equity
please refer to: http://www.esdc.gc.ca/eng/labour/equ						
Important note: If an audit of the Agreement to Imple the procurement Instrument(s) with the Government o			rs misrepresentati	on on the pa	art of the org	anization,
	SIG	NATORY				
NOTE: The signatory must be the Chief Executive O contract on behalf of the organization.	fficer OR an au	uthorized person in	an executive posi	tion with leg	al authority t	o sign a
Name (print) TRANCISZ BUCUM		Siciclar.	Л			
Telephone Number		E-mail Address  Date	2 alre	159100	<u> 2-100</u>	<u> </u>
		12-12-11	- 	)		
	DETUDNI	ISTRUCTIONS				
-	KE I NWN II	40 I RUU IIUNS				
MPORTANT						
<ul> <li>The original copy of the signed Agreement to I at: (819) 953-8768 or by e-mail at: ee-eme@hrs</li> </ul>			orm must be ser	nt to the Lai	our Progra	m fax,



497

## TEKsystems Canada Inc. (certificate # 10000003)

# FEDERAL CONTRACTORS PROGRAM: TOTAL CATEGORIES BY EMPLOYMENT STATUS AND GEOGRAPHICAL AREA Reporting Period 2016-04-01 to 2019-04-29

## **GEOGRAPHICAL AREAS**

(INDICATE NUMBER OF **EMPLOYEES LOCATED IN** EACH AREA)

		Province				Cens	sus Metropolitan	Areas	
	Permanent Full-time	Permanent Part-time	Temporary	Total Number of Employees		Permanent Full-time	Permanent Part-time	Temporary	Total Number of Employees
Ontario	294	0	0	294	Calgary	41	0	0	41
Québec	36	0	0	36	Edmonton	24	0	0	24
British Columbia	102	0	0	102	Montréal	36	0	0	36
Alberta	65	0	0	65	Toronto	232	0	0	232
Total Employees in Ca	nada 🕨			497	Vancouver	102	0	0	102
					Ottawa - Gatineau	62	0	0	62

**Total Employees in Canada** 



# FEDERAL CONTRACTORS PROGRAM: OCCUPATIONAL GROUPS

#### Full-Time / National

Occupational Group		А	II Employees		Ak	original Peo <sub>l</sub>	ples	Perso	ons with Disa	bilities	Member	s of Visible N	∕linorities
Salary Range Col. 1	QTR	Total Col. 2	Men Col. 3	Women Col. 4	Total Col. 5	Men Col. 6	Women Col. 7	Total Col. 8	Men Col. 9	Women Col. 10	Total Col. 11	Men Col. 12	Women Col. 13
Senior Managers	4												
Top Range: Under \$5,000	3												
Bottom Range: Under \$5,000	2												
	1	1	1										
	Total	1	1										
Middle and Other Managers	4												
Top Range: Under \$5,000	3												
Bottom Range: Under \$5,000	2												
	1	44	21	23							5	1	2
	Total	44	21	23							5	1	2
Professionals	4	1		1							1		1
Top Range: \$ 60,000 - \$64,999	3												
Bottom Range: Under \$5,000	2												
	1	10		10							3		3
	Total	11		11							4		2
Supervisors	4												
Top Range: Under \$5,000	3												
Bottom Range: Under \$5,000	2												
	1	5	1	4							1		1
	Total	5	1	4							1		,



# FEDERAL CONTRACTORS PROGRAM: OCCUPATIONAL GROUPS **Full-Time / National**

TEKsystems Canada Inc. (certificate # 10000003)

Occupational Group		A	II Employees	;	Ab	original Peop	oles	Perso	ns with Disal	oilities	Members	s of Visible M	linorities
Salary Range Col. 1	QTR	Total Col. 2	Men Col. 3	Women Col. 4	Total Col. 5	Men Col. 6	Women Col. 7	Total Col. 8	Men Col. 9	Women Col. 10	Total Col. 11	Men Col. 12	Women Col. 13
Administrative and Senior Clerical Personnel	4												
Top Range: Under \$5,000	3												
Bottom Range: Under \$5,000	2												
	1	234	128	106	3	1	2	2	1	1	87	49	38
	Total	234	128	106	3	1	2	2	1	1	87	49	38
Skilled Sales and Service Personnel	4												
Top Range: Under \$5,000	3												
Bottom Range: Under \$5,000	2												
	1	159	108	51							33	22	11
	Total	159	108	51							33	22	11
Clerical Personnel	4	1		1							1		1
Top Range: \$ 35,000 - \$39,999	3												
Bottom Range: Under \$5,000	2												
	1	42	11	31							15	6	9
	Total	43	11	32							16	6	10
Total Number of Employees		497	270	227	3	1	2	2	1	1	146	78	68

## FEDERAL CONTRACTORS PROGRAM: EMPLOYEES HIRED **Full-Time / National**

				pperung i em	=0.10 0.10.	10 20 10 04 20						
		All Employees		Al	ooriginal Peop	les	Pers	ons with Disab	ilities	Members of Visible		norities
Occupational Group	Total Col. 1	Men Col. 2	Women Col. 3	Total Col. 4	Men Col. 5	Women Col. 6	Total Col. 7	Men Col. 8	Women Col. 9	Total Col. 10	Men Col. 11	Women Col. 12
Middle and Other Managers	5	1	4							1		1
Professionals	9		9							5		ŧ
Administrative and Senior Clerical Personnel	229	135	94	3	1	2	3	1	2	73	41	32
Skilled Sales and Service Personnel	41	29	12							10	8	2
Clerical Personnel	24	5	19							9	2	7
Total Number of Employees Hired	308	170	138	3	1	2	3	1	2	98	51	47

# FEDERAL CONTRACTORS PROGRAM: EMPLOYEES PROMOTED

Full-Time / National

	Employe	ees promoted (	Employees pro	moted during t	he year are to	be reported on	ly in the occup	ational groups	in which or to	which they hav	e been last pro	moted.)
Occupational Overs		All Employees		Ak	original Peopl	es	Pers	ons with Disab	ilities	Membe	rs of Visible Mi	norities
Occupational Group	Total Col. 1	Men Col. 2	Women Col. 3	Total Col. 4	Men Col. 5	Women Col. 6	Total Col. 7	Men Col. 8	Women Col. 9	Total Col. 10	Men Col. 11	Women Col. 12
Middle and Other Managers	18	10	8							3		3
Supervisors	2		2									
Administrative and Senior Clerical Personnel	140	79	61	2	1	1	3	1	2	42	23	19
Skilled Sales and Service Personnel	85	57	28							14	10	4
Clerical Personnel	6	1	5							3	1	2
Total Number of Employees Promoted	251	147	104	2	1	1	3	1	2	62	34	28
Total Number of Promotions	315	185	130	2	1	1	3	1	2	75	42	33

## FEDERAL CONTRACTORS PROGRAM: EMPLOYEES TERMINATED **Full-Time / National**

		All Employees		A	boriginal Peop	les	Pers	ons with Disab	oilities	Membe	rs of Visible Mi	norities
Occupational Group	Total Col. 1	Men Col. 2	Women Col. 3	Total Col. 4	Men Col. 5	Women Col. 6	Total Col. 7	Men Col. 8	Women Col. 9	Total Col. 10	Men Col. 11	Women Col. 12
Middle and Other Managers	7	2	5							2		2
Professionals	5		5							3		3
Supervisors	4		4							1		1
Administrative and Senior Clerical Personnel	146	85	61				1		1	42	22	20
Skilled Sales and Service Personnel	37	19	18							5	1	4
Clerical Personnel	20	6	14							7	4	3
Total Number of Employees Terminated	219	112	107				1		1	60	27	33

# **Workforce Analysis - Detailed Report**

Date: 2019-04-29

#### Women

			Women					
Employment Equity Occupational Group	Internal Location	All Employees	Repres	sentation	Avai	ilability	Gap	Recruitment Area
		#	#	%	%	#	#	
01 : Senior Managers	National	1	0	0.0 %	27.6 %	0	0	National
02 : Middle and Other Managers	National	44	23	52.3 %	39.4 %	17	6	National
03 : Professionals		11	11	100.0 %	57.4 %	6	5	
1122 : Professional occupations in business management consulting	National	1	1	100.0 %	42.7 %	0	1	National
5121 : Authors and writers	National	8	8	100.0 %	56.1 %	4	4	National
5125 : Translators, terminologists and interpreters	National	2	2	100.0 %	69.7 %	1	1	National
05 : Supervisors		5	4	80.0 %	52.2 %	3	1	
Employment Equity Occupational Group	Toronto	3	2	66.7 %	52.0 %	2	0	Toronto
Employment Equity Occupational Group	Vancouver	2	2	100.0 %	52.5 %	1	1	Vancouver
07 : Administrative and Senior Clerical Personnel		234	106	45.3 %	79.4 %	186	-80	
Employment Equity Occupational Group	Calgary	21	7	33.3 %	81.2 %	17	-10	Calgary
Employment Equity Occupational Group	Edmonton	11	7	63.6 %	84.2 %	9	-2	Edmonton
Employment Equity Occupational Group	Montréal	21	7	33.3 %	80.9 %	17	-10	Montréal
Employment Equity Occupational Group	Ottawa - Gatineau	26	12	46.2 %	76.8 %	20	-8	Ottawa - Gatineau
Employment Equity Occupational Group	Toronto	104	52	50.0 %	79.1 %	82	-30	Toronto
Employment Equity Occupational Group	Vancouver	51	21	41.2 %	78.9 %	40	-19	Vancouver
08 : Skilled Sales and Service Personnel		159	51	32.1 %	27.4 %	44	7	
6221 : Technical sales specialists - wholesale trade	Alberta	24	11	45.8 %	23.4 %	6	5	Alberta
6221 : Technical sales specialists - wholesale trade	British Columbia	35	10	28.6 %	27.9 %	10	0	British Columbia
6221 : Technical sales specialists - wholesale trade	Ontario	89	28	31.5 %	27.9 %	25	3	Ontario
6221 : Technical sales specialists - wholesale trade	Québec	11	2	18.2 %	29.9 %	3	-1	Québec
10 : Clerical Personnel		43	32	74.4 %	66.6 %	29	3	
Employment Equity Occupational Group	Calgary	2	1	50.0 %	70.7 %	1	0	Calgary
Employment Equity Occupational Group	Edmonton	2	2	100.0 %	71.9 %	1	1	Edmonton



# **Workforce Analysis - Detailed Report**

Date: 2019-04-29

#### Women

					Women			
Employment Equity Occupational Group	Internal Location	All Employees	Repres	entation	Ava	ilability	Gap	Recruitment Area
		#	#	%	%	#	#	
Employment Equity Occupational Group	Montréal	3	2	66.7 %	61.6 %	2	0	Montréal
Employment Equity Occupational Group	Ottawa - Gatineau	2	1	50.0 %	65.7 %	1	0	Ottawa - Gatineau
Employment Equity Occupational Group	Toronto	27	21	77.8 %	65.5 %	18	3	Toronto
Employment Equity Occupational Group	Vancouver	7	5	71.4 %	70.6 %	5	0	Vancouver
Total		497	227	45.7 %	57.3 %	285	-58	

Total may not equal sum of components due to rounding.

Sources: 2016 Census and employer's internal data



# **Workforce Analysis - Detailed Report**

Date: 2019-04-29

#### **Aboriginal Peoples**

				Aborig	inal Peoples			
Employment Equity Occupational Group	Internal Location	All Employees	Represe	entation	Availa	ability	Gap	Recruitment Area
		#	#	%	%	#	#	
01 : Senior Managers	National	1	0	0.0 %	3.2 %	0	0	National
02 : Middle and Other Managers	National	44	0	0.0 %	2.7 %	1	-1	National
03 : Professionals		11	0	0.0 %	2.5 %	0	0	
1122 : Professional occupations in business management consulting	National	1	0	0.0 %	1.6 %	0	0	National
5121 : Authors and writers	National	8	0	0.0 %	2.3 %	0	0	National
5125 : Translators, terminologists and interpreters	National	2	0	0.0 %	3.5 %	0	0	National
05 : Supervisors		5	0	0.0 %	1.6 %	0	0	
Employment Equity Occupational Group	Toronto	3	0	0.0 %	0.9 %	0	0	Toronto
Employment Equity Occupational Group	Vancouver	2	0	0.0 %	2.7 %	0	0	Vancouver
07 : Administrative and Senior Clerical Personnel		234	3	1.3 %	1.8 %	4	-1	
Employment Equity Occupational Group	Calgary	21	0	0.0 %	2.9 %	1	-1	Calgary
Employment Equity Occupational Group	Edmonton	11	0	0.0 %	4.7 %	1	-1	Edmonton
Employment Equity Occupational Group	Montréal	21	0	0.0 %	0.8 %	0	0	Montréal
Employment Equity Occupational Group	Ottawa - Gatineau	26	0	0.0 %	3.4 %	1	-1	Ottawa - Gatineau
Employment Equity Occupational Group	Toronto	104	1	1.0 %	0.8 %	1	0	Toronto
Employment Equity Occupational Group	Vancouver	51	2	3.9 %	2.1 %	1	1	Vancouver
08 : Skilled Sales and Service Personnel		159	0	0.0 %	1.6 %	3	-3	
6221 : Technical sales specialists - wholesale trade	Alberta	24	0	0.0 %	2.8 %	1	-1	Alberta
6221 : Technical sales specialists - wholesale trade	British Columbia	35	0	0.0 %	2.1 %	1	-1	British Columbia
6221 : Technical sales specialists - wholesale trade	Ontario	89	0	0.0 %	1.2 %	1	-1	Ontario
6221 : Technical sales specialists - wholesale trade	Québec	11	0	0.0 %	1.1 %	0	0	Québec
10 : Clerical Personnel		43	0	0.0 %	1.6 %	1	-1	
Employment Equity Occupational Group	Calgary	2	0	0.0 %	3.1 %	0	0	Calgary
Employment Equity Occupational Group	Edmonton	2	0	0.0 %	5.3 %	0	0	Edmonton



# **Workforce Analysis - Detailed Report**

Date: 2019-04-29

#### **Aboriginal Peoples**

				Abori	ginal Peoples	i		
Employment Equity Occupational Group	Internal Location	All Employees	Repres	entation	Avail	ability	Gap	Recruitment Area
		#	#	%	%	#	#	
Employment Equity Occupational Group	Montréal	3	0	0.0 %	1.0 %	0	0	Montréal
Employment Equity Occupational Group	Ottawa - Gatineau	2	0	0.0 %	3.5 %	0	0	Ottawa - Gatineau
Employment Equity Occupational Group	Toronto	27	0	0.0 %	0.8 %	0	0	Toronto
Employment Equity Occupational Group	Vancouver	7	0	0.0 %	2.7 %	0	0	Vancouver
Total		497	3	0.6 %	1.8 %	9	-6	

Total may not equal sum of components due to rounding.

Sources: 2016 Census and employer's internal data



# **Workforce Analysis - Detailed Report**

Date: 2019-04-29

#### **Members of Visible Minorities**

				Members o	f Visible Mind	orities		
Employment Equity Occupational Group	Internal Location	All Employees	-	sentation		ability	Gap "	Recruitment Area
		#	#	%	%	#	#	
01 : Senior Managers	National	1	0	0.0 %	11.5 %	0	0	National
02 : Middle and Other Managers	National	44	5	11.4 %	17.6 %	8	-3	National
03 : Professionals		11	4	36.4 %	16.4 %	2	2	
1122 : Professional occupations in business management consulting	National	1	0	0.0 %	26.4 %	0	0	National
5121 : Authors and writers	National	8	2	25.0 %	12.8 %	1	1	National
5125 : Translators, terminologists and interpreters	National	2	2	100.0 %	25.8 %	1	1	National
5 : Supervisors		5	1	20.0 %	50.8 %	3	-2	
Employment Equity Occupational Group	Toronto	3	0	0.0 %	51.5 %	2	-2	Toronto
Employment Equity Occupational Group	Vancouver	2	1	50.0 %	49.6 %	1	0	Vancouver
7 : Administrative and Senior Clerical Personnel		234	87	37.2 %	32.2 %	75	12	
Employment Equity Occupational Group	Calgary	21	7	33.3 %	20.6 %	4	3	Calgary
Employment Equity Occupational Group	Edmonton	11	6	54.5 %	16.9 %	2	4	Edmonton
Employment Equity Occupational Group	Montréal	21	5	23.8 %	14.6 %	3	2	Montréal
Employment Equity Occupational Group	Ottawa - Gatineau	26	4	15.4 %	14.1 %	4	0	Ottawa - Gatineau
Employment Equity Occupational Group	Toronto	104	43	41.3 %	40.6 %	42	1	Toronto
Employment Equity Occupational Group	Vancouver	51	22	43.1 %	39.9 %	20	2	Vancouver
8 : Skilled Sales and Service Personnel		159	33	20.8 %	21.2 %	34	-1	
s221 : Technical sales specialists - wholesale trade	Alberta	24	5	20.8 %	12.9 %	3	2	Alberta
221 : Technical sales specialists - wholesale trade	British Columbia	35	10	28.6 %	26.1 %	9	1	British Columbia
221 : Technical sales specialists - wholesale trade	Ontario	89	18	20.2 %	22.8 %	20	-2	Ontario
221 : Technical sales specialists - wholesale trade	Québec	11	0	0.0 %	10.9 %	1	-1	Québec
0 : Clerical Personnel		43	16	37.2 %	45.1 %	19	-3	
Employment Equity Occupational Group	Calgary	2	1	50.0 %	30.6 %	1	0	Calgary
Employment Equity Occupational Group	Edmonton	2	0	0.0 %	21.5 %	0	0	Edmonton



# **Workforce Analysis - Detailed Report**

Date: 2019-04-29

#### **Members of Visible Minorities**

		Members of Visible Minorities						
Employment Equity Occupational Group	Internal Location	All Employees	Repres	entation	Ava	ilability	Gap	Recruitment Area
		#	#	%	%	#	#	
Employment Equity Occupational Group	Montréal	3	1	33.3 %	20.4 %	1	0	Montréal
Employment Equity Occupational Group	Ottawa - Gatineau	2	0	0.0 %	18.2 %	0	0	Ottawa - Gatineau
Employment Equity Occupational Group	Toronto	27	11	40.7 %	52.2 %	14	-3	Toronto
Employment Equity Occupational Group	Vancouver	7	3	42.9 %	46.7 %	3	0	Vancouver
Total		497	146	29.4 %	28.3 %	141	5	_

Total may not equal sum of components due to rounding.

Sources: 2016 Census and employer's internal data



# **Workforce Analysis - Detailed Report**

Date: 2019-04-29

#### **Persons with Disabilities**

Employment Equity Occupational Group	Internal Location	All Employees	Repres	entation	Avai	ability	Gap Recruitment Area
		#	#	%	%	#	#
01/02 : Managers	National	45	0	0.0 %	5.0 %	2	-2 National
03 : Professionals	National	11	0	0.0 %	8.9 %	1	-1 National
05 : Supervisors	National	5	0	0.0 %	27.5 %	1	-1 National
07 : Administrative and Senior Clerical Personnel	National	234	2	0.9 %	10.0 %	23	-21 National
08 : Skilled Sales and Service Personnel	National	159	0	0.0 %	8.0 %	13	-13 National
10 : Clerical Personnel	National	43	0	0.0 %	9.3 %	4	-4 National
Total		497	2	0.4 %	9.0 %	44	-42

Total may not equal sum of components due to rounding.

Sources: 2017 Canadian Survey on Disability and employer's internal data



#### **Workforce Analysis - Detailed Report**

Date: 2019-04-29

#### Reasons for selecting a different analysis scope, recruitment area or recruitment location:

Information is needed for goal setting.

## WFA Defaults - Women, Aboriginal Peoples and Visible Minorities

Employment Equity Occupational Group	Perform Analysis By	Recruitment Area
01 : Senior Managers	EEOG	National
02 : Middle and Other Managers	EEOG	National
03 : Professionals	NOC	National
05 : Supervisors	EEOG	CMA
07 : Administrative and Senior Clerical Personnel	EEOG	CMA
08 : Skilled Sales and Service Personnel	NOC	Provincial
10 : Clerical Personnel	EEOG	CMA



# **Workforce Analysis - Detailed Report**

Date: 2019-04-29

#### WFA Defaults - Persons with Disabilities

Employment Equity Occupational Group	Perform Analysis By	Recruitment Area
01/02 : Managers	EEOG	National
03 : Professionals	EEOG	National
05 : Supervisors	EEOG	National
07 : Administrative and Senior Clerical Personnel	EEOG	National
08 : Skilled Sales and Service Personnel	EEOG	National
10 : Clerical Personnel	EEOG	National



# **Workforce Analysis - Summary Report**

Date: 2019-04-29

#### Women

	Women					
All Employees	Repres	entation	Avai	lability	Gap	
#	#	%	%	#	#	
1	0	0.0 %	27.6 %	0	0	
44	23	52.3 %	39.4 %	17	6	
11	11	100.0 %	57.4 %	6	5	
5	4	80.0 %	52.2 %	3	1	
234	106	45.3 %	79.4 %	186	-80	
159	51	32.1 %	27.4 %	44	7	
43	32	74.4 %	66.6 %	29	3	
497	227	45.7 %	57.3 %	285	-58	_
	# 1 44 11 5 234 159 43	# #  1 0  44 23  11 11  5 4  234 106  159 51  43 32	# # %  1 0 0.0 %  44 23 52.3 %  11 11 100.0 %  5 4 80.0 %  234 106 45.3 %  159 51 32.1 %  43 32 74.4 %	# # % %  1 0 0.0 % 27.6 %  44 23 52.3 % 39.4 %  11 11 100.0 % 57.4 %  5 4 80.0 % 52.2 %  234 106 45.3 % 79.4 %  159 51 32.1 % 27.4 %  43 32 74.4 % 66.6 %	# # % % #  1 0 0.0 % 27.6 % 0  44 23 52.3 % 39.4 % 17  11 11 100.0 % 57.4 % 6  5 4 80.0 % 52.2 % 3  234 106 45.3 % 79.4 % 186  159 51 32.1 % 27.4 % 44  43 32 74.4 % 66.6 % 29	#       #       %       %       #       #         1       0       0.0 %       27.6 %       0       0         44       23       52.3 %       39.4 %       17       6         11       11       100.0 %       57.4 %       6       5         5       4       80.0 %       52.2 %       3       1         234       106       45.3 %       79.4 %       186       -80         159       51       32.1 %       27.4 %       44       7         43       32       74.4 %       66.6 %       29       3



# **Workforce Analysis - Summary Report**

Date: 2019-04-29

#### **Aboriginal Peoples**

			Aborig	jinal Peoples			
Employment Equity Occupational Group	All Employees	Repres	entation	Avail	ability	Gap	
	#	#	%	%	#	#	
01 : Senior Managers	1	0	0.0 %	3.2 %	0	0	
02 : Middle and Other Managers	44	0	0.0 %	2.7 %	1	-1	
03 : Professionals	11	0	0.0 %	2.5 %	0	0	
05 : Supervisors	5	0	0.0 %	1.6 %	0	0	
07 : Administrative and Senior Clerical Personnel	234	3	1.3 %	1.8 %	4	-1	
08 : Skilled Sales and Service Personnel	159	0	0.0 %	1.6 %	3	-3	
10 : Clerical Personnel	43	0	0.0 %	1.6 %	1	-1	
Total	497	3	0.6 %	1.8 %	9	-6	



# **Workforce Analysis - Summary Report**

Date: 2019-04-29

#### **Members of Visible Minorities**

			Members o	f Visible Min	orities		
Employment Equity Occupational Group	All Employees	Repres	entation	Avai	lability	Gap	
	#	#	%	%	#	#	
01 : Senior Managers	1	0	0.0 %	11.5 %	0	0	
02 : Middle and Other Managers	44	5	11.4 %	17.6 %	8	-3	
03 : Professionals	11	4	36.4 %	16.4 %	2	2	
05 : Supervisors	5	1	20.0 %	50.8 %	3	-2	
07 : Administrative and Senior Clerical Personnel	234	87	37.2 %	32.2 %	75	12	
08 : Skilled Sales and Service Personnel	159	33	20.8 %	21.2 %	34	-1	
10 : Clerical Personnel	43	16	37.2 %	45.1 %	19	-3	
Total	497	146	29.4 %	28.3 %	141	5	



# **Workforce Analysis - Summary Report**

Date: 2019-04-29

#### **Persons with Disabilities**

	Persons with Disabilities					
Employment Equity Occupational Group	All Employees	Repres	entation	Avai	lability	Gap
	#	#	%	%	#	#
01/02 : Managers	45	0	0.0 %	5.0 %	2	-2
03 : Professionals	11	0	0.0 %	8.9 %	1	-1
05 : Supervisors	5	0	0.0 %	27.5 %	1	-1
07 : Administrative and Senior Clerical Personnel	234	2	0.9 %	10.0 %	23	-21
08 : Skilled Sales and Service Personnel	159	0	0.0 %	8.0 %	13	-13
10 : Clerical Personnel	43	0	0.0 %	9.3 %	4	-4
Total	497	2	0.4 %	9.0 %	44	42



## **Workforce Analysis - Summary Report**

Date: 2019-04-29

#### Reasons for selecting a different analysis scope, recruitment area or recruitment location:

Information is needed for goal setting.

## WFA Defaults - Women, Aboriginal Peoples and Visible Minorities

Employment Equity Occupational Group	Perform Analysis By	Recruitment Area
01 : Senior Managers	EEOG	National
02 : Middle and Other Managers	EEOG	National
03 : Professionals	NOC	National
05 : Supervisors	EEOG	CMA
07 : Administrative and Senior Clerical Personnel	EEOG	CMA
08 : Skilled Sales and Service Personnel	NOC	Provincial
10 : Clerical Personnel	EEOG	СМА



# **Workforce Analysis - Summary Report**

Date: 2019-04-29

#### WFA Defaults - Persons with Disabilities

Employment Equity Occupational Group	Perform Analysis By	Recruitment Area
01/02 : Managers	EEOG	National
03 : Professionals	EEOG	National
05 : Supervisors	EEOG	National
07 : Administrative and Senior Clerical Personnel	EEOG	National
08 : Skilled Sales and Service Personnel	EEOG	National
10 : Clerical Personnel	EEOG	National



# Part 1: Workforce Analysis

**TEKsystems Canada Inc.** 

[Date: 2019-04-29]

# Data from First/Previous Workforce Analysis

**↓ ↓ ↓** 

Data from Su	bsequent/Curro Analysis	ent Workforce
<b>—</b>	<b></b>	<b>1</b>

Data from Fi	rst/Previous Workf	orce Analysis
YYYY	MM	DD
2016	04	01

Data fro	m Subse	quent/Cu	rrent Wo	rkforce A	nalysis
YYY	Y	M	M	DI	)
2019	)	04	4	29	)

		Table 1: Women First/Previous Workforce Analysis		
Employment Equity Occupational Group (EEOG)				
		All Employees	Woi	nen
Embio	yment Equity Occupational Group (EEOG)		Representation	Availability*
		#	#	%
01	Senior Managers	1	0	27.40
02	Middle & Other Managers	12	7	38.90
03	Professionals	3	3	50.60
04	Semi-Professionals & Technicians	0	0	0.00
05	Supervisors	4	3	52.60
06	Supervisors: Crafts & Trades	0	0	0.00
07	Administrative & Senior Clerical Personnel	91	43	79.80
08	Skilled Sales & Service Personnel	65	24	27.00
09	Skilled Crafts & Trades Workers	0	0	0.00
10	Clerical Personnel	23	13	66.10
11	Intermediate Sales & Service Personnel	0	0	0.00
12	Semi-Skilled Manual Workers	0	0	0.00
13	Other Sales & Service Personnel	0	0	0.00
14	Other Manual Workers	0	0	0.00
Total		199	93	57.3

Table 5: Women					
Subsequent	Subsequent/Current Workforce Analysis				
All Employees Women					
	Representation	Availability*			
#	#	%			
1	0	27.60			
44	23	39.40			
11	11	57.40			
0	0	0.00			
5	4	52.20			
0	0	0.00			
234	106	79.40			
159	51	27.40			
0	0	0.00			
43	32	66.60			
0	0	0.00			
0	o	0.00			
0	o	0.00			
o	0	0.00			
497	227	57.3			

* Source:			
2011 Nation	nal Household S	Survey	

* Source:		
2016 Census		

Part 1: Workforce Analysis

**TEKsystems Canada Inc.** 

[Date: 2019-04-29]

# Data from First/Previous Workforce Analysis

**1 1** 

Data from Su	bsequent/Curre Analysis	nt Workforce
$\downarrow$	$\downarrow$	$\downarrow$

Data from Fi	rst/Previous Workf	force Analysis
YYYY	MM	DD
2016	04	01

2019	04	29
YYYY	MM	DD
Data from Subse	quent/Current Wo	rkforce Analysis

		Table 2: Aboriginal Peoples		
Employment Equity Occupational Group (EEOG)		First/Previous Workforce Analysis		
		All Employees	Aboriginal Peoples	
			Representation	Availability*
		#	#	%
01	Senior Managers	1	0	2.90
02	Middle & Other Managers	12	0	2.20
03	Professionals	3	0	1.80
04	Semi-Professionals & Technicians	0	0	0.00
05	Supervisors	4	0	1.40
06	Supervisors: Crafts & Trades	0	0	0.00
07	Administrative & Senior Clerical Personnel	91	0	1.60
08	Skilled Sales & Service Personnel	65	0	1.50
09	Skilled Crafts & Trades Workers	0	0	0.00
10	Clerical Personnel	23	0	1.40
11	Intermediate Sales & Service Personnel	0	0	0.00
12	Semi-Skilled Manual Workers	0	0	0.00
13	Other Sales & Service Personnel	0	0	0.00
14	Other Manual Workers	0	0	0.00
Total	•	199	0	1.6

Table 6: Aboriginal Peoples					
Subsequent	Subsequent/Current Workforce Analysis				
All Employees	Aboriginal Peoples				
	Representation	Availability*			
#	#	%			
1	0	3.20			
44	0	2.70			
11	0	2.50			
0	0	0.00			
5	0	1.60			
0	0	0.00			
234	3	1.80			
159	0	1.60			
0	0	0.00			
43	0	1.60			
0	0	0.00			
0	0	0.00			
0	0	0.00			
0	0	0.00			
497	3	1.8			

* Source:		
2011 National H	usehold Survey	

Part 1: Workforce Analysis

**TEKsystems Canada Inc.** 

[Date: 2019-04-29]

# Data from First/Previous Workforce Analysis

Data from Su	bsequent/Curre Analysis	nt Workforce
$\downarrow$	$\downarrow$	$\downarrow$

Data from Fi	rst/Previous Workt	force Analysis
YYYY	MM	DD
2016	04	01

2019	04	29
YYYY	MM	DD
Data from Subse	quent/Current Wo	rkforce Analysis

		Table 3: Members of Visible Minorities		
		First/Previous Workforce Analysis		
Famili	over and Family Occupational Course (FFOC)	All Employees	Members of Visible Minorities	
Empr	oyment Equity Occupational Group (EEOG)		Representation	Availability*
		#	#	%
01	Senior Managers	1	0	10.10
02	Middle & Other Managers	12	1	15.00
03	Professionals	3	1	14.30
04	Semi-Professionals & Technicians	0	0	0.00
05	Supervisors	4	1	45.20
06	Supervisors: Crafts & Trades	0	0	0.00
07	Administrative & Senior Clerical Personnel	91	37	28.50
08	Skilled Sales & Service Personnel	65	18	19.80
09	Skilled Crafts & Trades Workers	0	0	0.00
10	Clerical Personnel	23	10	39.40
11	Intermediate Sales & Service Personnel	0	0	0.00
12	Semi-Skilled Manual Workers	0	0	0.00
13	Other Sales & Service Personnel	0	0	0.00
14	Other Manual Workers	0	0	0.00
Total		199	68	26.1

Table 7: Members of Visible Minorities			
Subsequent/Current Workforce Analysis			
All Employees	All Employees Members of Visible Minorities		
	Representation	Availability*	
#	#	%	
1	0	11.50	
44	5	17.60	
11	4	16.40	
0	0	0.00	
5	1	50.80	
0	0	0.00	
234	87	32.20	
159	33	21.20	
0	0	0.00	
43	16	45.10	
0	0	0.00	
0	0	0.00	
0	0	0.00	
0	0	0.00	
497	146	28.3	

* Source:	
2011 National Household Survey	

r Source:	
2016 Census	

Part 1: Workforce Analysis

**TEKsystems Canada Inc.** 

[Date: 2019-04-29]

# Data from First/Previous Workforce Analysis

**1 1** 

Data from Su	bsequent/Curre Analysis	nt Workforce
$\downarrow$	$\downarrow$	$\downarrow$

Data from Fi	rst/Previous Workt	force Analysis
YYYY	MM	DD
2016	04	01

2019	04	29
YYYY	MM	DD
Data from Subse	equent/Current Wo	rkforce Analysis

		Table 4:	Persons with Dis	sabilities
		First/Pr	evious Workforce A	<b>Analysis</b>
Emplo	umant Equity Occupational Cycup (EEOC)	All Employees	Persons with	Disabilities
embio.	yment Equity Occupational Group (EEOG)		Representation	Availability*
		#	#	%
01/02	Managers	13	0	4.30
03	Professionals	3	0	3.80
04	Semi-Professionals & Technicians	0	0	0.00
05	Supervisors	4	0	13.90
06	Supervisors: Crafts & Trades	0	0	0.00
07	Administrative & Senior Clerical Personnel	91	0	3.40
08	Skilled Sales & Service Personnel	65	0	3.50
09	Skilled Crafts & Trades Workers	0	0	0.00
10	Clerical Personnel	23	0	7.00
11	Intermediate Sales & Service Personnel	0	0	0.00
12	Semi-Skilled Manual Workers	0	0	0.00
13	Other Sales & Service Personnel	0	0	0.00
14	Other Manual Workers	0	0	0.00
Total		199	0	4.1

Table 8: Persons with Disabilities			
Subsequent	Subsequent/Current Workforce Analysis		
All Employees	Persons with	Disabilities	
	Representation	Availability*	
#	#	%	
45	0	5.00	
11	0	8.90	
0	0	0.00	
5	0	27.50	
0	0	0.00	
234	2	10.00	
159	0	8.00	
0	0	0.00	
43	0	9.30	
0	0	0.00	
0	o	0.00	
0	o	0.00	
0	o	0.00	
497	2	9.0	

* Source:				
2012 Canad	dian Survey	on Disabili	tv	

* Source:			
	idian Survey		

Part 2: Flow Data Analysis

TEKsystems Canada Inc.

[Date: 2019-04-29]

2016	04	01
VVVV	MM	aa
Start	Date of Flow	v Data

YYYY	MM	DD
2019	04	29

Data from Form 4 - Employees Hired

↓ ↓ ↓ ↓ ↓

Data from Form 5 - Employees Promoted Data from Form 6 - Employees
Terminated

	•	•	•	•
		Table 1:	Women	
	Full-time / National Part-time / National			/ National
Employment Equity Occupational Group (EEOG)	All Employees Hired	Women Hired	All Employees Hired	Women Hired
	#	#	#	#
01 Senior Managers	0	0	0	0
02 Middle & Other Managers	5	4	0	0
03 Professionals	9	9	0	0
04 Semi-Professionals & Technicians	0	0	0	0
05 Supervisors	0	0	0	0
06 Supervisors: Crafts & Trades	0	0	0	0
07 Administrative & Senior Clerical Personnel	229	94	0	0
08 Skilled Sales & Service Personnel	41	12	0	0
09 Skilled Crafts & Trades Workers	0	0	0	0
10 Clerical Personnel	24	19	ol	0

308

138

11 Intermediate Sales & Service Personnel
12 Semi-Skilled Manual Workers
13 Other Sales & Service Personnel
14 Other Manual Workers

Total

Table 5: Women			
Full-time / National		Part-time	/ National
All Employees Promoted	Women Promoted	All Employees Promoted	Women Promoted
#	#	#	#
0	0	0	0
18	8	0	0
0	0	0	0
0	0	0	0
2	2	0	0
0	0	0	0
140	61	0	0
85	28	0	0
0	0	0	0
6	5	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
251	104	0	0

	Table 9:	Women	
Full-time / National		Part-time / National	
All Employees Terminated	Women Terminated	All Employees Terminated	Women Terminated
#	#	#	#
0	0	0	0
7	5	0	0
5	5	0	0
0	0	0	0
4	4	0	0
0	0	0	0
146	61	0	0
37	18	0	0
0	0	0	0
20	14	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
219	107	0	0

Part 2: Flow Data Analysis

**TEKsystems Canada Inc.** 

[Date: 2019-04-29]

2016	04	01
YYYY	MM	DD
Start	Date of Flow	v Data

2019	04	29
YYYY	MM	DD
End I	Date of Flow	Data

**Data from Form 4 - Employees** Hired

 $\overline{\downarrow}$ 

Data from Form 5 - Employees **Promoted** 

**Data from Form 6 - Employees** Terminated

Table 10: Aboriginal Peoples

**Table 2: Aboriginal Peoples** Full-time / National Part-time / National All All Aboriginal Aboriginal Employees Employees Peoples Hired Hired Hired # # # #

**Employment Equity Occupational Group** (EEOG) Peoples Hired 01 Senior Managers 02 Middle & Other Managers 03 Professionals 04 Semi-Professionals & Technicians 05 Supervisors 06 Supervisors: Crafts & Trades 07 Administrative & Senior Clerical Personnel 229 08 Skilled Sales & Service Personnel 41 09 Skilled Crafts & Trades Workers 10 Clerical Personnel 11 Intermediate Sales & Service Personnel 12 Semi-Skilled Manual Workers 13 Other Sales & Service Personnel 14 Other Manual Workers Total 308 0

Full-time	le 6: Abor / National	Part-time	
All Employees Promoted	Aboriginal Peoples Promoted	All Employees Promoted	Aboriginal Peoples Promoted
#	#	#	#
0	0	0	0
18	0	0	0
0	0	0	0
0	0	0	0
2	0	0	0
0	0	0	0
140	2	0	0
85	0	0	0
0	0	0	0
6	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
251	2	0	0

Full-time / National		Part-time / National	
All Employees Terminated	Aboriginal Peoples Terminated	All Employees Terminated	Aboriginal Peoples Terminated
#	#	#	#
0	0	0	0
7	0	0	0
5	0	0	0
0	0	0	0
4	0	0	0
0	0	0	0
146	0	0	0
37	0	0	0
0	0	0	0
20	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
219	0	0	0

Part 2: Flow Data Analysis

**TEKsystems Canada Inc.** 

[Date: 2019-04-29]

Start Date of Flow Data				
YYYY	MM	DD		
2016	04	01		

2019	04	29
YYYY	MM	DD
End I	Date of Flow	Data

**Data from Form 4 - Employees** Hired

 $\overline{\downarrow}$ 

Data from Form 5 - Employees Promoted

**Data from Form 6 - Employees** Terminated

**Table 3: Persons with Disabilities** Full-time / National Part-time / National All Persons with All Persons with Disabilities Disabilities **Employees** Employees Hired Hired Hired Hired # # # #

**Employment Equity Occupational Group** (EEOG) 01 Senior Managers 02 Middle & Other Managers 03 Professionals 04 Semi-Professionals & Technicians 05 Supervisors 06 Supervisors: Crafts & Trades 07 Administrative & Senior Clerical Personnel 229 08 Skilled Sales & Service Personnel 41 09 Skilled Crafts & Trades Workers 10 Clerical Personnel 11 Intermediate Sales & Service Personnel 12 Semi-Skilled Manual Workers 13 Other Sales & Service Personnel 14 Other Manual Workers Total 308 0

Full-time	/ National	Part-time	/ National
All Employees Promoted	Persons with Disabilities Promoted	All Employees Promoted	Persons with Disabilities Promoted
#	#	#	#
0	0	0	0
18	0	0	0
0	0	0	0
0	0	0	0
2	0	0	0
0	0	0	0
140	3	0	0
85	0	0	0
0	0	0	0
6	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
251	3	0	0

Full-time	/ National	Part-time	/ National
All Employees Terminated	Persons with Disabilities Terminated	All Employees Terminated	Persons with Disabilities Terminated
#	#	#	#
0	0	0	0
7	0	0	0
5	0	0	0
0	0	0	0
4	0	0	0
0	0	0	0
146	1	0	0
37	0	0	0
0	0	0	0
20	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
219	1	0	0

Part 2: Flow Data Analysis

**TEKsystems Canada Inc.** 

[Date: 2019-04-29]

2016	04	01
YYYY	MM	DD
Start	Date of Flow	v Data

2019	04	20
VVVV	MM	aa
End I	Date of Flow	Data

**Data from Form 4 - Employees** Hired

Data from Form 5 - Employees **Promoted** 

**Data from Form 6 - Employees** Terminated

**Table 4: Members of Visible Minorities** Full-time / National Part-time / National Members of Members of Employment Equity Occupational Group All All Visible Visible **Employees Employees** (EEOG) Minorities Minorities Hired Hired Hired Hired # # 01 Senior Managers 02 Middle & Other Managers 03 Professionals 04 Semi-Professionals & Technicians 05 Supervisors 06 Supervisors: Crafts & Trades 07 Administrative & Senior Clerical Personnel 229 08 Skilled Sales & Service Personnel 10 41 09 Skilled Crafts & Trades Workers

308

98

0

0

10 Clerical Personnel

Total

11 Intermediate Sales & Service Personnel 12 Semi-Skilled Manual Workers 13 Other Sales & Service Personnel 14 Other Manual Workers

**Table 8: Members of Visible Minorities Table 12: Members of Visible Minorities** Full-time / National Part-time / National Members of Members of All All Visible Visible Employees Employees Minorities Minorities Promoted Promoted Promoted Promoted # 18 140 85 14 251 62

Full-time	/ National	Part-time	/ National
All Employees Terminated	Members of Visible Minorities Terminated	All Employees Terminated	Members of Visible Minorities Terminated
#	#	#	#
0	0	0	0
7	2	0	0
5	3	0	0
0	0	0	0
4	1	0	0
0	0	0	0
146	42	0	0
37	5	0	0
0	0	0	0
20	7	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
219	60	0	0

									Data i	or First/P	revious (	Goals							
A B	С	D	E	F	G	Н	I	J	K	L	М	N	0	P	Q	R	S	Т	U
Data sources:	From Workforce Analysis	From Workforce Analysis <sup>†</sup>	Data Entry	CxEx3	From Flow Data Analysis & Workforce Analysis‡	Data Entry	СхНх3	F+I	From Workforce Analysis	Equivalent to H	KxLx3	(F x Q) - R + M	JxP	Data Entry	From Workforce Analysis	From Workforce Analysis	(K - M + O) - ((C + F) x Q)	K÷C	(K - M + O) ÷ (C + F)
,	<b>1</b>	↓	↓	↓	↓	↓	↓	↓	↓	↓		↓		↓	<u> </u>	↓	↓	↓	
										Table 1:									
									First/	Previous Sh	ort-term G	oals							
		All Employees Women  Transport (Parallegement of Terminated 3 Year Goals																	
	Number	Grov	vth (New Posi	tions)		placement of Employees)	Terminated		Number	Turnover (Re	enlacement of								
<b>Employment Equity Occupational</b>								Anticipated Hires Over 3		Terminated		Hires Required		n - To	Present	<b> </b>	Projected	Present	Projected
Group (EEOG)	YYYY-MM-DD	Actual	Pro	jected T	Actual	Proj		Years	YYYY-MM-DD		ı	Over 3	***	- YYYY	Availability	Present Gap	Gap	Representation	Representation in 3 Years
	2016-04-01	Annually	Annually	Over 3 Years	Annually	Annually	Over 3 Years		2016-04-01	Annually	Over 3 Years	Years	2016	2019					
	Ħ	%	%	¥	%	%	#	#	Ħ	%	#	#	Ħ	%	%	#	#	%	%
01 Senior Managers	1	0.0%		0	0.0%	-	0	0	0	0.0%	0	0	C		27.4%	0	0	0.0%	0.0%
02 Middle & Other Managers	12	54.2%		C	25.0%		0	0	7	0.0%	0	-2	C		38.9%	2	2	58.3%	58.3%
03 Professionals	3	54.2%		C	71.4%		0	0	3	0.0%	0	-1	C		50.6%	1	1	100.0%	100.0%
04 Semi-Professionals & Tech	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	C		0.0%	0	0	#DIV/0!	#DIV/0!
05 Supervisors	4	7.7%		C	88.9%		0	0	3	0.0%	0	-1	C		52.6%	1	1	75.0%	75.0%
06 Supervisors: Crafts & Trades	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	C		0.0%	0	0	#DIV/0!	#DIV/0!
07 Administrative & Sr Clerical	91	37.0%		C	89.8%		0	0	43	0.0%	0	30	C		79.8%	-30	-30	47.3%	47.3%
08 Skilled Sales & Service	65	34.7%		C	33.0%		0	0	24	0.0%	0	-6	C		27.0%	6	6	36.9%	36.9%
09 Skilled Crafts & Trades	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	C		0.0%	0	0	#DIV/0!	#DIV/0!
10 Clerical Personnel	23	23.2%		C	60.6%		0	0	13	0.0%	0	2	C		66.1%	-2	-2	56.5%	56.5%
11 Intermediate Sales & Service	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	C		0.0%	0	0	#DIV/0!	#DIV/0!
12 Semi-Skilled Manual	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	C		0.0%	0	0	#DIV/0!	#DIV/0!
13 Other Sales & Service	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	C		0.0%	0	0	#DIV/0!	#DIV/0!
14 Other Manual Workers	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	C		0.0%	0	0	#DIV/0!	#DIV/0!
Total	199	35.7%		C	62.9%		0	0	93	0.0%	0	21	C		57.3%	-21	-21	46.7%	46.7%

† Calculated by using the following formula: ((Current number of employees from Workforce Analysis ÷ Previous number of employees from Workforce Analysis)<sup>1/3</sup> - 1) x 100.

Calculated by using the following formula: (Terminated full-time employees from Flow Data Analysis + Terminated part-time employees from Flow Data Analysis) ÷ ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) ÷ 2) x 100.

	[					Table 2: Women
E1			Wom	en		
	oyment Equity Occupational o (EEOG)	Short-ter	Short-term Goals Long-term Goals		erm Goals	Comments
		#	%	#	%	
	Senior Managers	0	0.0	·	0.0	
02	Middle & Other Managers	3	0.0		3 0.0	
03	Professionals	2	0.0		2 0.0	
04	Semi-Professionals & Tech	0	0.0	(	0.0	
05	Supervisors	2	0.0		2 0.0	
06	Supervisors: Crafts & Trades	0	0.0	(	0.0	
07	Administrative & Sr Clerical	71	0.0	8:	5 0.0	
08	Skilled Sales & Service	15	0.0	1:	5 0.0	
09	Skilled Crafts & Trades	0	0.0	(	0.0	
10	Clerical Personnel	19	0.0	19	9 0.0	
11	Intermediate Sales & Service	0	0.0	(	0.0	
12	Semi-Skilled Manual	0	0.0	(	0.0	
13	Other Sales & Service	0	0.0	(	0.0	
14	Other Manual Workers	0	0.0	(	0.0	
Total		112		120	6	

									Data	for First/F	revious (	Goals							
A B	С	D	E	F	G	Н	I	J	K	L	M	N	0	P	Q	R	S	Т	U
Data sources:	From Workforce Analysis	From Workforce Analysis <sup>†</sup>	Data Entry	CxEx3	From Flow Data Analysis & Workforce Analysis <sup>‡</sup>	Data Entry	СхНхЗ	F+I	From Workforce Analysis	Equivalent to H	KxLx3	(F x Q) - R + M	JxP	Data Entry	From Workforce Analysis	From Workforce Analysis		K÷C	(K - M + O) ÷ (C + F)
-	Ţ	↓	Ţ	<b>V</b>	<b>\</b>	<b>V</b>	1	<b>\</b>	Ţ	Ţ	<b>\</b>	Ţ	Ţ	Ţ	Ţ	<b>V</b>	1	Ţ	<b>V</b>
										e 3: Abori									
									First	Previous St	ort-term G	oals							
		All Employees Aboriginal Peoples																	
	Number																		
Employment Equity Occupational			Τ					Anticipated			Employees)	Required		n - To	Present		Projected	Present	Projected
Group (EEOG)	YYYY-MM-DD	Actual	Pro	jected T	Actual	Proj		Hires Over 3 Years	YYYY-MM-DD	<u> </u>		Over 3	YYYY	- YYYY	Availability	Present Gap	Gap	Representation	Representation in 3 Years
	2016-04-01	Annually	Annually	Over 3 Years	Annually	Annually	Over 3 Years		2016-04-01	Annually	Over 3 Years	Years	2016	2019					
	H	%	%	H	%	%	H	#	H	%	H	Ħ	н	%	%	H	H	%	%
01 Senior Managers	1	0.0%	,,,		0.0%	,,,	0	0		0.0%	0	0	. 0	)	2.9%	0	0	0.0%	0.0%
02 Middle & Other Managers	12	54.2%		C	25.0%		0	0	- C	0.0%	0	0	0		2.2%	0	0	0.0%	0.0%
03 Professionals	3	54.2%		C	71.4%		0	0	(	0.0%	0	0	0		1.8%	0	0	0.0%	0.0%
04 Semi-Professionals & Tech	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
05 Supervisors	4	7.7%		C	88.9%		0	0	(	0.0%	0	0	0		1.4%	0	0	0.0%	0.0%
06 Supervisors: Crafts & Trades	0	0.0%		C	0.0%		0	0	(	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
07 Administrative & Sr Clerical	91	37.0%		C	89.8%		0	0	(	0.0%	0	1	0		1.6%	-1	-1	0.0%	0.0%
08 Skilled Sales & Service	65	34.7%		C	33.0%		0	0	(	0.0%	0	1	0		1.5%	-1	-1	0.0%	0.0%
09 Skilled Crafts & Trades	0	0.0%		C	0.0%		0	0	(	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
10 Clerical Personnel	23	23.2%		C	60.6%		0	0	(	0.0%	0	0	0	)	1.4%	0	0	0.0%	0.0%
11 Intermediate Sales & Service	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
12 Semi-Skilled Manual	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
13 Other Sales & Service	0	0.0%		C	0.0%		0	0	(	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
14 Other Manual Workers	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0	)	0.0%	0	0	#DIV/0!	#DIV/0!
Total	199	35.7%		C	62.9%		0	0	1 0	0.0%	0	3	0		1.6%	-3	-3	0.0%	0.0%

- † Calculated by using the following formula: ((Current number of employees from Workforce Analysis ÷ Previous number of employees from Workforce Analysis)<sup>1/3</sup> 1) x 100.
- Calculated by using the following formula: (Terminated full-time employees from Flow Data Analysis + Terminated part-time employees from Flow Data Analysis) ÷ ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) ÷ 2) x 100

	Workforce Analysis) ÷ 2) x 10	0.				
						Table 4: Aboriginal Peoples
r	F-i- O		Aboriginal	Peoples		
	oyment Equity Occupational p (EEOG)	Short-ter	term Goals Long-term Goals			Comments
Grou	p (EEOO)	#	%	#	%	
01	Senior Managers	0	0.0	0	0.0	
02	Middle & Other Managers	0	0.0	0	0.0	
03	Professionals	0	0.0	0	0.0	
04	Semi-Professionals & Tech	0	0.0	0	0.0	
05	Supervisors	0	0.0	0	0.0	
06	Supervisors: Crafts & Trades	0	0.0	0	0.0	
07	Administrative & Sr Clerical	2	0.0	2	0.0	
08	Skilled Sales & Service	1	0.0	1	0.0	
09	Skilled Crafts & Trades	0	0.0	0	0.0	
10	Clerical Personnel	0	0.0	0	0.0	
11	Intermediate Sales & Service	0	0.0	0	0.0	
12	Semi-Skilled Manual	0	0.0	0	0.0	
13	Other Sales & Service	0	0.0	0	0.0	
14	Other Manual Workers	0	0.0	0	0.0	
Total		3		3		

									Data	or First/P	Previous (	Goals							
A B	C	D	E	F	G	Н	I	J	K	L	M	N	0	P	Q	R	S	Т	U
Data sources:	From Workforce Analysis	From Workforce Analysis <sup>†</sup>	Data Entry	CxEx3	From Flow Data Analysis & Workforce Analysis‡	Data Entry	CxHx3	F+I	From Workforce Analysis	Equivalent to H	KxLx3	(F x Q) - R + M	JxP	Data Entry	From Workforce Analysis	From Workforce Analysis	(K - M + O) - ((C + F) x Q)	K ÷ C	(K - M + O) ÷ (C + F)
	1	1	1	↓	1	↓	1	<b>1</b>	<b>1</b>	1	<b>\</b>	<b>V</b>	1	Į.	↓	Ţ	Į.	↓	<b>V</b>
										Persons									
									First	Previous Sh	ort-term G	oals							
				All En	ployees										th Disabilities	8		ı	ı
	Number	Grow	th (New Posit	ions)	Turnover (Re	eplacement of Employees)	Terminated		Number	Turnover (R	eplacement of	Hires		r Goals					
Employment Equity Occupational					<b>!</b>			Anticipated Hires Over 3		Terminated	Employees)	Required		m - To	Present	B	Projected	Present	Projected Representation in 3
Group (EEOG)	YYYY-MM-DD	Actual	Proj	ected	Actual	Pro	ected	Years	YYYY-MM-DD			Over 3 Years	1111	- YYYY	Availability	Present Gap	Gap	Representation	Years
	2016-04-01	Annually	Annually	Over 3 Years	Annually	Annually	Over 3 Years		2016-04-01	Annually	Over 3 Years	rears	2016	2019					
	#	%	%	#	%	%	#	#	#	%	#	#	#	%	%	#	#	%	%
01/02 Managers	13	27.1%		0	12.5%		0	0	0	0.0%	0	1	(	)	4.3%	-1	-1	0.0%	0.0%
03 Professionals	3	54.2%		0	71.4%		0	0		0.0%	0	0		)	3.8%	0	0	0.0%	0.0%
04   Semi-Professionals & Tech	0	0.0%		0	0.0%		0	0		0.0%	0	0	(	)	0.0%	0	0	#DIV/0!	#DIV/0!
05 Supervisors	4	7.7%		0	88.9%		0	0		0.0%	0	1	(	)	13.9%	-1	-1	0.0%	0.0%
06 Supervisors: Crafts & Trades	0	0.0%		0	0.0%		0	0		0.0%	0	0	(	)	0.0%	0	0	#DIV/0!	#DIV/0!
07 Administrative & Sr Clerical	91	37.0%		0	89.8%		0	0		0.0%	0	3	(	)	3.4%	-3	-3	0.0%	0.0%
08 Skilled Sales & Service	65	34.7%		0	33.0%		0	0		0.0%	0	2	(	)	3.5%	-2	-2	0.0%	0.0%
09   Skilled Crafts & Trades	0	0.0%		0	0.0%		0	0		0.0%	0	0	(	)	0.0%	0	0	#DIV/0!	#DIV/0!
10 Clerical Personnel	23	23.2%		0	60.6%		0	0		0.0%	0	2	(	)	7.0%	-2	-2	0.0%	0.0%
11 Intermediate Sales & Service	0	0.0%		0	0.0%		0	0		0.0%	0	0	(	)	0.0%	0	0	#DIV/0!	#DIV/0!
12 Semi-Skilled Manual	0	0.0%		0	0.0%		0	0		0.0%	0	0	(	)	0.0%	0	0	#DIV/0!	#DIV/0!
13 Other Sales & Service	0	0.0%		0	0.0%		0	0		0.0%	0	0	(	)	0.0%	0	0	#DIV/0!	#DIV/0!
14 Other Manual Workers	0	0.0%		0	0.0%		0	0	0	0.0%	0	0	(	)	0.0%	0	0	#DIV/0!	#DIV/0!
Total	199	35.7%		0	62.9%		0	0		0.0%	1/2	8	(	)	4.1%	-8	-8	0.0%	0.0%

<sup>†</sup> Calculated by using the following formula: ((Current number of employees from Workforce Analysis ÷ Previous number of employees from Workforce Analysis)<sup>1/3</sup> - 1) x 100.

Calculated by using the following formula: (Terminated full-time employees from Flow Data Analysis + Terminated part-time employees from Flow Data Analysis) ÷ ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) ÷ 2) x 100.

					Table 6: Persons with Disabilities								
Employment Equity Occupational	P	ersons with l	Disabilities										
Group (EEOG)	Short-ter	m Goals	Long-te	rm Goals	Comments								
	#	%	#	%									
01/02 Managers	0	0.0	0	0.0									
03 Professionals	0	0.0	0	0.0									
04 Semi-Professionals & Tech	0	0.0	0	0.0									
05 Supervisors	2	0.0	2	0.0									
06 Supervisors: Crafts & Trades	0	0.0	0	0.0									
07 Administrative & Sr Clerical	5	0,0	5	0.0									
08 Skilled Sales & Service	3	0.0	3	0.0									
09 Skilled Crafts & Trades	0	0.0	0	0.0									
10 Clerical Personnel	3	0,0	3	0.0									
11 Intermediate Sales & Service	0	0,0	0	0.0									
12 Semi-Skilled Manual	0	0.0	0	0.0									
13 Other Sales & Service	0	0.0	0	0.0									
14 Other Manual Workers	0	0.0	0	0.0									
Total	13		13										

	Data for First/Previous Goals																						
A B	С	D	E	F	G	Н	I	J	K	L	М	N	0	P	Q	R	S	Т	U				
Data sources:	From Workforce Analysis	From Workforce Analysis <sup>†</sup>	Data Entry	CxEx3	From Flow Data Analysis & Workforce Analysis <sup>‡</sup>	Data Entry	СхНхЗ	F+I	From Workforce Analysis	Equivalent to H	KxLx3	(F x Q) - R + M	JxP	Data Entry	From Workforce Analysis	From Workforce Analysis		K ÷ C	(K - M + O) ÷ (C + F)				
			↓	↓	↓		↓	<u> </u>			<u> </u>		↓		<b>↓</b>			↓					
									Table 7: M				S										
				40.5					First/	Previous SI	nort-term (	oats	•										
				All En	nployees			I				1	Members of Visible Minorities										
	Number	Grow	eth (New Posit	ions)	Turnover (Re	eplacement of Employees)	Terminated		Number	Turnover (R	teplacement of	Hires	3 Year Goals										
<b>Employment Equity Occupational</b>								Anticipated Hires Over 3		Terminated Employees)		Required		n - To - YYYY	Present	Daniel Car	Projected	Present	Projected Representation in 3				
Group (EEOG)	YYYY-MM-DD			<del>                                     </del>			Years	YYYY-MM-DD		T	Over 3	1111	Availability		Present Gap	Gap	Representation	Years					
	2016-04-01	Annually	Annually	Over 3 Years	Annually	Annually	Over 3 Years		2016-04-01	Annually	Over 3 Years	Years	2016	2019									
	#	%	%	¥	%	%	#	#	Ħ	%	#	#	Ħ	%	%	#	#	%	%				
01 Senior Managers	1	0.0%		(	0.0%	,,,	0	0	0	0.0%	, ,	0	(	)	10.1%	0	0	0.0%	0.0%				
02 Middle & Other Managers	12	54.2%		(	25.0%		0	0	1	0.0%	, c	1	(		15.0%	-1	-1	8.3%	8.3%				
03 Professionals	3	54.2%		(	71.4%		0	0	1	0.0%	, c	-1	(		14.3%	1	1	33.3%	33.3%				
04 Semi-Professionals & Tech	0	0.0%		(	0.0%		0	0	0	0.0%	s c	0	(		0.0%	0	0	#DIV/0!	#DIV/0!				
05 Supervisors	4	7.7%		(	88.9%		0	0	1	0.0%	o c	1	(		45.2%	-1	-1	25.0%	25.0%				
06 Supervisors: Crafts & Trades	0	0.0%		(	0.0%		0	0	0	0.0%	o c	0	(	)	0.0%	0	0	#DIV/0!	#DIV/0!				
07 Administrative & Sr Clerical	91	37.0%		(	89.8%		0	0	37	0.0%	0	-11	(		28.5%	11	11	40.7%	40.7%				
08 Skilled Sales & Service	65	34.7%		(	33.0%		0	0	18		0	-5	(	)	19.8%	5	5	27.7%	27.7%				
09 Skilled Crafts & Trades	0	0.0%		(	0.0%		0	0	0	0.0%	o c	0	(		0.0%	0	0	#DIV/0!	#DIV/0!				
10 Clerical Personnel	23	23.2%		(	60.6%		0	0	10	0.070	o c	-1	(		39.4%	1	1	43.5%	43.5%				
11 Intermediate Sales & Service	0	0.0%		(	0.0%		0	0	0	0.0%	o C	0	(		0.0%	0	0	#DIV/0!	#DIV/0!				
12 Semi-Skilled Manual	0	0.0%		(	0.0%		0	0	0	0.0%	o C	0	(		0.0%	0	0	#DIV/0!	#DIV/0!				
13 Other Sales & Service	0	0.0%		(	0.0%		0	0	0	0.0%	0	0	(		0.0%	0	0	#DIV/0!	#DIV/0!				
14 Other Manual Workers	0	0.0%		(	0.0%		0	0	0	0.0%	0	0	(	)	0.0%	0	0	#DIV/0!	#DIV/0!				
Total	199	35.7%		(	62.9%		0	0	68	0.0%	0	-16			26.1%	16	16	34.2%	34.2%				

† Calculated by using the following formula: ((Current number of employees from Workforce Analysis ÷ Previous number of employees from Workforce Analysis)<sup>13</sup> - 1) x 100.

t Calculated by using the following formula: (Terminated full-time employees from Flow Data Analysis) + ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) + 2) x 100.

	Workforce Analysis) · 2) x 10											
						Table 8: Members of Visible Minorities						
Email	Employment Equity Occupational		ibers of Visi	ble Minor	ities							
			m Goals	Long-te	erm Goals	Comments						
Group (EEOG)		# % #			%							
01	Senior Managers	0	0.0	(	0.0							
02	Middle & Other Managers	2	0.0	2	2 0.0							
03	Professionals	1	0.0		0.0							
04	Semi-Professionals & Tech	0	0.0	(	0.0							
05	Supervisors	2	0.0	2	2 0.0							
06	Supervisors: Crafts & Trades	0	0.0	(	0.0							
07	Administrative & Sr Clerical	45	0.0	5(	0.0							
08	Skilled Sales & Service	11	0.0	10	5 0.0							
09	Skilled Crafts & Trades	0	0.0		0.0							
10	Clerical Personnel	12	0.0	12	2 0.0							
11	Intermediate Sales & Service	0	0.0	(	0.0							
12	Semi-Skilled Manual	0	0.0	(	0.0							
1	Other Sales & Service	0	0.0	(	0.0							
14	Other Manual Workers	0	0.0		0.0							
Total		73		83	3							

#### Data for Subsequent/Current Goals G C D Н J 0 Q K M From Flow From From Data (K - M + From From From $(K - M + O) \div (C$ Equivalent (F x Q) · Workforce Data Entry C x E x 3 Data sources Workforce Analysis & Data Entry C x H x 3 F + IWorkforce KxLx3 J x P Data Entry Workforce Workforce O) - ((C $K \div C$ R + M+ F) Workforce Analysis Analysis 1 Analysis Analysis Analysis F) x Q) Analysis<sup>‡</sup> Ţ T Ţ Ţ Ţ Ţ 1 1 T Table 9: Women Subsequent/Current Short-term Goals All Employees Women 3 Year Goals Turnover (Replacement of Terminated Number Growth (New Positions) Turnover (Replacement o **Employees** Hires From - To Anticipated Terminated Employees) Projected **Employment Equity Occupational** Required Present Projected Present YYYY-MM-DD Projected Hires Over 3 YYYY-MM-DD YYYY - YYYY Present Gap Representation in : Actual Projected Actual Group (EEOG) Availability Over 3 Gap Representation Years Over 3 Over 3 Over 3 2019-04-29 Annually Annually Annually 2019-04-29 2022 Years Years Years # # # % % % % # % % # # % # # % % # # 01 Senior Managers 0.0% 0.0% 0.0% 27.6% 0.0% 02 Middle & Other Managers 54.2% 25.0% 23 0.0% 39.4% 52.3% 52.3% 100.0% 03 Professionals 54.2% 71.4% 11 0.0% 57.4% 100.0% 04 Semi-Professionals & Tech 0.0% 0.0% 0.09 0.0% #DIV/0! #DIV/0! 05 7.7% 88.9% 0.0% 52.2% 80.0% 80.0% Supervisors 0.0% #DIV/0! #DIV/0! Supervisors: Crafts & Trades 0.0% 0.0% 0.0% 07 Administrative & Sr Clerical 234 37.0% 89.8% 106 0.0% 50.0% 79.4% 45.3% 45.3% 159 08 Skilled Sales & Service 33.0% 32.1% 34.7% 51 0.0% 27.4% 32.1% 09 Skilled Crafts & Trades 0.0% 0.0% 0.0% 0.0% #DIV/0! #DIV/0! 10 Clerical Personnel 23.2% 60.6% 32 0.0% 66.6% 74.4% 74.4% Intermediate Sales & Service 0.0% 0.0% 0.0% 0.0% #DIV/0! #DIV/0! 11 12 Semi-Skilled Manual 0.0% 0.0% 0.0% 0.0% #DIV/0! #DIV/0! 13 Other Sales & Service 0.0% 0.0% 0.0% 0.0% #DIV/0! #DIV/0! 14 Other Manual Workers 0.0% 0.0% 0.0% 0.0% #DIV/0! #DIV/0! Total 35.7% 62.9% 57.3% 45.7% 45.7%

- † Calculated by using the following formula: ((Current number of employees from Workforce Analysis ÷ Previous number of employees from Workforce Analysis)<sup>13</sup> 1) x 100.
- Calculated by using the following formula: (Terminated full-time employees from Flow Data Analysis + Terminated part-time employees from Flow Data Analysis) ÷ ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) ÷ 2) x 100

Workforce Analysis) ÷ 2) x 100	J.												
					Table 10: Women								
Employment Equity Occupational		Wome											
Group (EEOG)	Short-term Goals Long-term Goals			m Goals	Comments								
		%											
01 Senior Managers		0.0											
02 Middle & Other Managers		0.0											
03 Professionals		0.0											
04 Semi-Professionals & Tech		0.0											
05 Supervisors		0.0											
06 Supervisors: Crafts & Trades		0.0											
07 Administrative & Sr Clerical		50.0		50.0	Anticipated growth in this EEOG over next 3 years								
08 Skilled Sales & Service		0.0											
09 Skilled Crafts & Trades		0.0											
10 Clerical Personnel		0.0											
11 Intermediate Sales & Service		0.0											
12 Semi-Skilled Manual		0.0											
13 Other Sales & Service		0.0											
14 Other Manual Workers		0.0											
Total		0.0											

									Data for	Subseque	nt/Curre	nt Goals							
AB	С	D	E	F	G	Н	I	J	K	L	M	N	0	P	Q	R	S	Т	U
Data sources:	From Workforce Analysis	From Workforce Analysis <sup>†</sup>	Data Entry	CxEx3	From Flow Data Analysis & Workforce Analysis‡	Data Entry	CxHx3	F+I	From Workforce Analysis	Equivalent to H	KxLx3	(F x Q) - R + M	JxP	Data Entry	From Workforce Analysis	From Workforce Analysis	(K - M + O) - ((C + F) x Q)	K÷C	(K - M + O) ÷ (C + F)
***************************************	↓	Ţ	Ų.	<b>\</b>	1	Ų.	Ų.	Ų.	Į.	1	<b>V</b>	1	<b>V</b>	1	↓	1	Ţ	↓	<b>↓</b>
										11: Abor									
				A II F =	plovees				Subsequ	ent/Current	Short-tern	n Goals		4 boulet	nal Peoples				
				AHER	i							1	2 Von	ADOFIGI r Goals	nai reopies	1			
	Number	Growth (New Positions)		Turnover (Re	eplacement of Employees)	Terminated		Number		Replacement of Hires			r Goais n - To						
Employment Equity Occupational	YYYY-MM-DD	Actual	Proi	ected	Actual Projected			Anticipated Hires Over 3	YYYY-MM-DD	Terminated Employees)		Required		- YYYY	Present	Present Gap	Projected	Present	Projected Representation in 3
Group (EEOG)			Over 3			Over 3		Years			Over 3	Over 3 Years		l	Availability		Gap	Representation	Years
	2019-04-29	Annually	Annually	Years	Annually	Annually	Years		2019-04-29	Annually	Years		2019	2022					
	#	%	%	#	%	%	#	#	#	%	#	#	#	%	%	#	#	%	%
01 Senior Managers	1	0.0%		0	0.0%		0	(	0	0.0%	0	0	0		3.2%	0	0	0.0%	0.0%
02 Middle & Other Managers	44	54.2%		0	25.0%		0	(	0	0.0%	0	1	0	2.7%	2.7%	-1	-1	0.0%	0.0%
03 Professionals	11	54.2%		0	71.4%		0	(	0	0.0%	0	0	0		2.5%	0	0	0.0%	0.0%
04 Semi-Professionals & Tech	0	0.0%		0	0.0%		0	(	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
05 Supervisors	5	7.7%		0	88.9%		0	(	0	0.0%	0	0	0		1.6%	0	0	0.0%	0.0%
06   Supervisors: Crafts & Trades	0	0.0%		0	0.0%		0	(	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
07 Administrative & Sr Clerical	234	37.0%		0	89.8%		0	(	) 3	0.0%	0	1	0	1.8%	1.8%	-1	-1	1.3%	1.3%
08 Skilled Sales & Service	159	34.7%		0	33.0%		0	(	0	0.0%	0	3	0	1.6%	1.6%	-3	-3	0.0%	0.0%
09 Skilled Crafts & Trades	0	0.0%		0	0.0%		0	(	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
10 Clerical Personnel	43	23.2%		0	60.6%		0	(	0	0.0%	0	1	0	1.6%	1.6%	-1	-1	0.0%	0.0%
11 Intermediate Sales & Service	0	0.0%		0	0.0%		0	(	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
12   Semi-Skilled Manual	0	0.0%		0	0.0%		0	(		0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
13 Other Sales & Service	0	0.0%		0	0.0%		0	(	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
14 Other Manual Workers	0	0.0%		0	0.0%		0	(	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
Total	497	35.7%		0	62.9%		0	[ (	) 3	0.0%	0	6	0		1.8%	-6	-6	0.6%	0.6%

- † Calculated by using the following formula: ((Current number of employees from Workforce Analysis ÷ Previous number of employees from Workforce Analysis)<sup>1/3</sup> 1) x 100.
- Calculated by using the following formula: (Terminated full-time employees from Flow Data Analysis + Terminated part-time employees from Flow Data Analysis) ÷ ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) ÷ 2) x 100.

	[					Table 12: Aboriginal Peoples					
Empl	Employment Equity Occupational – Group (EEOG)		Aboriginal	Peoples							
			Short-term Goals Long-term			Comments					
			%		%						
	Senior Managers		0.0								
02	Middle & Other Managers		2.7		2.7	Access to qualified aboriginal candidates projected to continue to be limited in the areas where we recruit these positions.					
03	Professionals		0.0								
04	Semi-Professionals & Tech		0.0								
05	Supervisors		0.0								
06	Supervisors: Crafts & Trades		0.0								
07	Administrative & Sr Clerical		1.8		1.8						
08	Skilled Sales & Service		1.6		1.6	Access to qualified aboriginal candidates projected to continue to be limited in the areas where we recruit these positions.					
09	Skilled Crafts & Trades		0.0								
10	Clerical Personnel		1.6		1.6						
11	Intermediate Sales & Service		0.0								
12	Semi-Skilled Manual		0.0								
13	Other Sales & Service		0.0								
14	Other Manual Workers		0.0								
Total			0.0								

# Federal Contractors Program Achievement Report Part 3: Goals TEKsystems Canada Inc. [Date: 2019-04-29]

									Data for	Subseque	nt/Curre	nt Goals							
A B	C	D	E	F	G	Н	I	J	K	L	M	N	0	P	Q	R	S	Т	U
Data sources:	From Workforce Analysis	From Workforce Analysis <sup>†</sup>	Data Entry	CxEx3	From Flow Data Analysis & Workforce Analysis‡	Data Entry	C x H x 3	F+I	From Workforce Analysis	Equivalent to H	KxLx3	(F x Q) - R + M	JхР	Data Entry	From Workforce Analysis	From Workforce Analysis	1 / ''	К÷С	(K - M + O) ÷ (C + F)
	↓	↓	↓	↓	↓	<b>\</b>	↓	↓	↓ ·	↓	1	<b>↓</b>	↓	↓	<b>↓</b>	↓	1	↓	↓
										: Persons									
				40.5					Subsequ	ent/Current	Short-tern	n Goals		ь .					
				All En	nployees							1		r Goals	th Disabilitie:	s		ı	<del>,                                    </del>
	Number	Grov	vth (New Posi	tions)	Turnover (Re	placement of Employees)	Terminated		Number	Turnover (Re	eplacement of	Hires		r Goais n - To					
Employment Equity Occupational Froup (EEOG)	YYYY-MM-DD	Actual	Pro	iected	Actual		ected	Anticipated Hires Over 3	YYYY-MM-DD	Terminated	Employees)	Required		- YYYY	Present	Present Gap	Projected	Present	Projected Representation in 3
Group (EEOG)	1111-481-00	Actual	110	Over 3	Actual	1101	Over 3	Years	1111-00		Over 3	Over 3 Years		1111	Availability	Treatment Comp	Gap	Representation	Years
	2019-04-29	Annually	Annually	Years	Annually	Annually	Years		2019-04-29	Annually	Years		2019	2022					
	#	%	%	#	%	%	#	#	#	%	#	#	#	%	%	#	#	%	%
01/02 Managers	45	27.1%		C	12.5%		0	0	0	0.0%	0	2	0	5.0%	5.0%	-2	-2	0.0%	0.0%
03 Professionals	11	54.2%		C	71.4%		0	0	0	0.0%	0	1	0	8.9%	8.9%	-1	-1	0.0%	0.0%
04   Semi-Professionals & Tech	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
05 Supervisors	5	7.7%		C	88.9%		0	0	0	0.0%	0	1	0	27.5%	27.5%	-1	-1	0.0%	0.0%
06 Supervisors: Crafts & Trades	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
07 Administrative & Sr Clerical	234	37.0%		0	89.8%		0	0	2	0.0%	0	21	0	10.0%	10.0%	-21	-21	0.9%	0.9%
08 Skilled Sales & Service	159				33.0%		0	0	0	0.0%	0	13	0	8.0%	8.0%	-13	-13		0.0%
09 Skilled Crafts & Trades	0	0.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
10 Clerical Personnel	43	23.2%			60.6%		0	1 0	0	0.0%	0	4	0	9.3%	9.3%	-4	-4	0.0%	0.0%
11 Intermediate Sales & Service	0	0.0%			0.0%		0	1 0	0	0.0%	0	0	0		0.0%	0	1 0	#DIV/0!	#DIV/0!
12 Semi-Skilled Manual	0	0.0%			0.0%		0	0		0.0%	0	0	0		0.0%	1 0	0	#DIV/0!	#DIV/0!
13 Other Sales & Service	0	0.0%			0.0%			0		0.0%	0	0	0		0.0%	1 0	0	#DIV/0!	#DIV/0!
14 Other Manual Workers	497	0.0% 35.7%			0.0%		0	0	0	0.0%	0	43	0		0.0% 9.0%	12	-43	#DIV/0! 0.4%	#DIV/0!
Total	49/	35./%		1 (	ų 62.9%		1 0	1 0	L 2	0.0%	1/2	43	0		9.0%	-43	-43	0.4%	0.4%

<sup>†</sup> Calculated by using the following formula: ((Current number of employees from Workforce Analysis ÷ Previous number of employees from Workforce Analysis)<sup>1/3</sup> - 1) x 100.

Calculated by using the following formula: (Terminated full-time employees from Flow Data Analysis + Terminated part-time employees from Flow Data Analysis) ÷ ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) ÷ 2) x 100.

					Table 14: Persons with Disabilities
Employment Equity Occupational	Pers	sons with D	Disabilities		
Group (EEOG)	Short-term	Goals	Long-ter	m Goals	Comments
•		%		%	
01/02 Managers		5.0		5.0	Qualifications of the position projected to continue to make it difficult to close this gap completely in the short or long term.
03 Professionals		8.9		8.9	
04 Semi-Professionals & Tech		0.0			
05 Supervisors		27.5		27.5	
06 Supervisors: Crafts & Trades		0.0			
07 Administrative & Sr Clerical		10.0		10.0	
08 Skilled Sales & Service		8.0		8.0	Continued demands (physical, mental) of this position make it particularly difficult for persons with disabilities thus creating a smaller pool of qualified candidates. Turnover in this role will hopefull
09 Skilled Crafts & Trades		0.0			
10 Clerical Personnel		9.3		9.3	
11 Intermediate Sales & Service		0.0			
12 Semi-Skilled Manual		0.0			
13 Other Sales & Service		0.0			
14 Other Manual Workers		0.0			
Total		0.0			

# Federal Contractors Program Achievement Report Part 3: Goals TEKsystems Canada Inc. [Date: 2019-04-29]

									Data for	Subseque	nt/Curre	nt Goals							
A B	С	D	E	F	G	Н	I	J	K	L	M	N	0	P	Q	R	S	Т	U
Data sources:	From Workforce Analysis	From Workforce Analysis <sup>†</sup>	Data Entry	CxEx3	From Flow Data Analysis & Workforce Analysis <sup>‡</sup>	Data Entry	СхНхЗ	F+I	From Workforce Analysis	Equivalent to H	KxLx3	(F x Q) - R + M	JxP	Data Entry	From Workforce Analysis	From Workforce Analysis	(K - M + O) - ((C + F) x Q)	K÷C	(K - M + O) ÷ (C + F)
-	<b>V</b>	↓	Ţ	<b>\</b>	↓	<b>\</b>	Ţ	↓	Ţ	Ţ	↓	Ţ	1	Ţ	↓	1	Ţ	↓	<b>V</b>
								1	Table 15: N				s						
									Subsequ	ent/Current	Short-tern	n Goals							
				All En	nployees										isible Minor	ities			
	Number	Grov	vth (New Posi	tions)	Turnover (R	eplacement of Employees)	Terminated		Number	Turnover (Re	eplacement of			r Goals					
Employment Equity Occupational					<u> </u>	,		Anticipated			Employees)	Hires Required		n - To	Present	D	Projected	Present	Projected
Group (EEOG)	YYYY-MM-DD	Actual	Pro	jected	Actual	Proj	ected	Hires Over 3 Years	YYYY-MM-DD			Over 3	YYYY	- YYYY	Availability	Present Gap	Gap	Representation	Representation in 3 Years
	2019-04-29	Annually	Annually	Over 3 Years	Annually	Annually	Over 3 Years		2019-04-29	Annually	Over 3 Years	Years	2019	2022					
	Ħ	%	%	H	%	%	#	#	#	%	#	#	Ħ	%	%	#	#	%	%
01 Senior Managers	1	0.0%	, , , , , , , , , , , , , , , , , , ,		0.0%		0	0	0	0.0%	0	0	0	•	11.5%	0	0	0.0%	0.0%
02 Middle & Other Managers	44	54.2%		C	25.0%		0	0	5	0.0%	0	3	0	17.6%	17.6%	-3	-3	11.4%	11.4%
03 Professionals	11	54.2%		C	71.4%		0	0	4	0.0%	0	-2	0		16.4%	2	2	36.4%	36.4%
04 Semi-Professionals & Tech	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
05 Supervisors	5	7.7%		C	88.9%		0	0	1	0.0%	0	2	0	50.0%	50.8%	-2	-2	20.0%	20.0%
06 Supervisors: Crafts & Trades	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
07 Administrative & Sr Clerical	234	37.0%		C	89.8%		0	0	87	0.0%	0	-12	0		32.2%	12	12	37.2%	37.2%
08 Skilled Sales & Service	159	34.7%		C	33.0%		0	0	33	0.0%	0	1	0	21.2%	21.2%	-1	-1	20.8%	20.8%
09 Skilled Crafts & Trades	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
10 Clerical Personnel	43	23.2%		C	60.6%		0	0	16	0.0%	0	3	0	45.1%	45.1%	-3	-3	37.2%	37.2%
11 Intermediate Sales & Service	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
12 Semi-Skilled Manual	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
13 Other Sales & Service	0	0.0%		0	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
14 Other Manual Workers	0	0.0%		C	0.0%		0	0	0	0.0%	0	0	0		0.0%	0	0	#DIV/0!	#DIV/0!
Total	497	35.7%		C	62.9%		0	0	146	0.0%	0	-5	0		28.3%	5	5	29.4%	29.4%

<sup>†</sup> Calculated by using the following formula: ((Current number of employees from Workforce Analysis ÷ Previous number of employees from Workforce Analysis)<sup>13</sup> - 1) x 100.

t Calculated by using the following formula: (Terminated full-time employees from Flow Data Analysis) + ((Total number of employees from Previous Workforce Analysis + Total number of employees from Current Workforce Analysis) + 2) x 100.

workloree Anary	, , , ,					Table 16: Members of Visible Minorities
		Mem	hare of Viel	ble Minoritie	os.	Table 10. Members of visible Millorides
<b>Employment Equity O</b>	ccupational	Short-teri		Long-tern		Comments
Group (EEOG)		Short-ter	%	Long-tern	%	Comments
01 Senior Managers			0.0		.,,	
02 Middle & Other I			17.6		17.6	
03 Professionals			0.0			
04 Semi-Professiona	ıls & Tech		0.0			
05 Supervisors			50.0		50.0	
06 Supervisors: Craf	ts & Trades		0.0			
07 Administrative &	Sr Clerical		0.0		Γ	
08 Skilled Sales & S	ervice		21.2		21.2	
09 Skilled Crafts &	Trades		0.0			
10 Clerical Personne	el		45.1		45.1	
11 Intermediate Sale	s & Service		0.0			
12 Semi-Skilled Mar	nual		0.0			
13 Other Sales & Se	100		0.0		L	
14 Other Manual W	orkers		0.0			
Total			0.0			

## **Federal Contractors Program Achievement Report** Part 8: Reasonable Efforts **TEKsystems Canada Inc.** [Date: 2019-04-29]

## **Efforts**

Please check the appropriate boxes next to the efforts that your organization made to implement the Federal Contractors Program.

## Required measures:

7	Ensured new employees were given the opportunity to self-identify and adjusted survey results accordingly.
V	Provided a self-identification questionnaire to employees who wished to change information previously submitted and to those who requested it, and adjusted survey results accordingly.
<b>7</b>	Adjusted survey results to reflect hires, promotions and terminations.
V	Updated the workforce analysis to reflect new hires, promotions and terminations; any changes employees made to their self-identification questionnaires; and any revisions made to the availability estimates.
V	Adjusted the availability estimates to reflect major changes in the workforce (e.g., changes in geographic recruitment areas, addition of new occupational groups or changes in the composition of occupational groups).
V	Updated the availability estimates to incorporate new Census data as it is made available for

Ensured that any new gaps identified are addressed accordingly.

## Maintained appropriate records in all required areas.

employment equity.

Other measures:

1

V

4

employment equity purposes.

V	Reviewed employment systems, policies and practices to ensure that they do not result in barriers to employment of designated group members, monitored their implementation and adjusted as appropriate.
V	Have an accommodation policy and/or procedures which was communicated to all staff and ensured accommodation takes place.
7	Ensured ongoing senior-level support for employment equity and its implementation.
<b>7</b>	Established accountability mechanisms to ensure that the short-term goals would be met.
7	Communicated the goals to relevant managers as well as monitored and recorded the results.
7	Devoted adequate resources (financial and human) to ensure that the short-term goals would be met.

Consulted employee/union representatives on communication and implementation of

7	Kept all staff, including new employees and managers, informed of the purpose of employment equity, the steps taken to implement it and the progress made in its implementation.
7	Put in place a strategy to ensure a barrier-free workplace.
7	Undertook initiatives to increase representation where gaps in representation were found.
V	Did all that might reasonably be expected to increase representation, taking into account resources and constraints.
	Other (please describe):
Oper	ational Context
	check the appropriate boxes and provide a brief overview of the events that have influenced your ration's activities during the period between the first/previous and subsequent/current compliance nent.
	Impact of economic and industrial conditions on the organization.
	Any reorganization or other corporate structural changes.
	Acquisitions, mergers or transfers of employees.
	Significant layoffs (include the number of employees affected and the occupational groups of those employees).

Strikes (include dates, the number of employees affected and the occupational groups of those employees).
Other.

## **Additional Details**

Please provide any additional information (optional):

Since we did our first assessment in 2016, we have annually evaluated our progress to determine where gaps still exist. We have worked together with our internal recruiter to ensure job postings are placed on a variety of job boards to ensure attraction of qualified candidates from the designated groups. Senior leadership accross Canada is aware of the gaps that were indentified via our first assessment in 2016 and as a result continue to make concerted efforts in their hiring and promotion acitivities within the designated groups with the goal of creating equal

#### Federal Contractors Program Achievement Report Part 4: Results - Women **TEKsystems Canada Inc.** [Date: 2019-04-29] C F G Н M N О P R Т U V W Y В D E I J K L O $\mathbf{S}$ X Part 1: Part 1: Part 1: Part 2: Flow Part 2: Flow Part 2: Flow $\mathbf{E} \div \mathbf{D}$ Part 2: Flow Part 2: Flow $V \div U x$ DxG $E \div H$ $L \div K$ Part 2: Flow V - X E - H Data K x G ÷ 100 L-N Q ÷ P x 100 P x F ÷ 100 O - S Data U x F ÷ 100 Workforce Workforce Workforce Data sources: Data Data Analysis Data Analysis Data Analysis 100 $\ge 100$ ÷ 100 x 100 x 100 Analysis Analysis Analysis Analysis Analysis Analysis T Ţ Ţ Ţ Workforce Analysis Flow Data Analysis **Employment Equity** Workforce Hires **Promotions Terminations** Year Occupational Group Women Women All Employee All Employee (EEOG) Availability Representation Gap EE Result Actual Expected Difference Actual Expected Difference Actual Expected Difference # % % % % 2016 27.4 0 0.0 0.0 01 Senior Managers 2019 0.0 27.6 0.0 0 0.0 0 0.0 0.0 2016 58.3 38.9 150.0 12 Middle & Other Managers 2019 23 44 52.3 39.4 17 132.7 80.0 18 44.4 11 71.4 2016 100.0 50.6 197.6 03 Professionals 2019 11 100.0 57.4 174.2 100.0 0.0 100.0 2016 0 0.0 0.0 0.0 Semi-Professionals & Technicians 2019 0 0.0 0.0 0.0 0 0.0 0 0.0 0 0.0 2016 75.0 52.6 142.6 05 Supervisors 2019 80.0 52.2 153.3 0.0 100.0 100.0 0 2 2016 0.0 0.0 Supervisors: Crafts & 0.0 Trades 2019 0.0 0.0 0.0 0.0 0.0 0.0 0 0 0 Part 2: Flow Part 2: Flow E ÷ D x 100 E ÷ G x 100 F ÷ I x 100 Part 3: Goals E ÷ K x 100 F ÷ M x 100 Data sources Data Data Analysi: Goals Goals Analysis 1 **New Entrants** Goals Flow Data Short-term Goals Long-term Goals **Employment Equity** Year Occupational Group Women Women Women Comments All Employees (EEOG) Percent of Percent of Percent of Percent of Actual Goal Goal Goal Goal Goal Met Goal Me Goal Met # # % % % % % % % 2019 0.0 0.0 0.0 0.0 0.0 0.0 0.0 01 Senior Managers 2022 0 0.0 0.0 0.0 0.0 0.0 2019 23 12 52.2 400.0 0.0 0.0 400.0 0.0 0.0 Middle & Other Managers 2022 23 12 0.0 0.0 0.0 52.2 0.0 2019 9 100.0 450.0 0.0 0.0 450.0 0.0 0.0 03 Professionals 2022 100.0 0.0 0.0 0.0 0.0 2019 0.0 0.0 0.0 0.0 0.0 0.0 0.0 Semi-Professionals & Technicians 0.0 0.0 0.0 2022 0.0 0.0 2019 100.0 0.0 0.0 0.0 0.0 100.0 100.0 05 Supervisors 2022 100.0 0.0 0.0 0.0 0.0 2019 0 0.0 0.0 0.0 0.0 Supervisors: Crafts & 0.0 0.0 0.0 Trades 2022 0.0 0.0 0.0 0.0 0.0

#### Federal Contractors Program Achievement Report Part 4: Results - Women **TEKsystems Canada Inc.** [Date: 2019-04-29] C F О P Т U V W В D E G Н I J K L M N 0 R $\mathbf{S}$ X Y Part 1: Part 1: Part 1: Part 2: Flow $V \div U \; x$ $E \div D$ DxG $E \div H$ $L \div K$ Part 2: Flow V - X E - H K x G ÷ 100 L-N Q ÷ P x 100 P x F ÷ 100 O - S Data U x F ÷ 100 Workforce Workforce Data Data sources: Workforce Data x 100 Data Analysis Data Analysis Data Analysis 100 $\ge 100$ ÷ 100 x 100 Analysis Analysis Analysis Analysis Analysis Analysis T Ţ Ţ Ţ Workforce Analysis Flow Data Analysis **Employment Equity** Hires Workforce **Promotions Terminations** Year Occupational Group Women Women All Employee All Employee (EEOG) Representation Availability Gap EE Result Actual Expected Difference Actual Expected Difference Actual Expected Difference % % % % 2016 Administrative & 91 43 47.3 79.8 73 -30 59.2 Senior Clerical 2019 234 106 45.3 79.4 186 -80 57.1 229 94 41.0 182 -88 140 61 43.6 66 146 61 41.8 69 2016 36.9 27.0 65 24 18 136.8 Skilled Sales & Service Personnel 2019 159 51 32. 27.4 44 117.1 41 12 29.3 11 85 28 32.9 31 37 18 48.6 14 2016 0.0 0.0 0.0 Skilled Crafts & Trades Workers 2019 0.0 0.0 0.0 0.0 0.0 13 15 2016 23 56.5 66.1 85.5 10 | Clerical Personnel 2019 43 32 74.4 66.6 29 111.7 24 19 79.2 16 83.3 20 14 70.0 11 2016 0 0.0 0.0 0.0 Intermediate Sales & Service Personnel 2019 0 0.0 0.0 0.0 0.0 0.0 0.0 0 0 0.0 0.0 Semi-Skilled Manual 2016 0.0 Workers 2019 0.0 0.0 0.0 0.0 0.0 0.0 0 0 0 0 Part 2: Flow Part 2: Flow E ÷ D x 100 E ÷ G x 100 F ÷ I x 100 Part 3: Goals E ÷ K x 100 Data sources Data F ÷ M x 100 Data Analysi: Goals Goals Analysis 1 **New Entrants** Goals Flow Data Short-term Goals Long-term Goals **Employment Equity** Year Occupational Group Women Women Women Comments All Employees (EEOG) Percent of Percent of Percent of Percent of Goal Goal Goal Goal Goal Met Goal Me Goal Met % % % % % % % 2019 369 155 42.0 182.4 71 218. 0.0 0.0 85 0.0 0.0 Administrative & Senior Clerical 2022 369 155 42.0 50.0 84.0 50.0 84.0 2019 126 40 31.7 15 266. 0.0 0.0 266. 0.0 0.0 Skilled Sales & 15 Service Personnel 2022 40 0.0 0.0 126 31.7 0.0 0.0 2019 0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 Skilled Crafts & Trades Workers 2022 0.0 0.0 0.0 0 0.0 0.0 2019 30 24 80.0 19 126.3 0.0 0.0 19 126.3 0.0 0.0 10 | Clerical Personnel 2022 30 0.0 0.0 24 80.0 0.0 0.0 0 0.0 0.0 2019 0.0 0.0 0.0 0.0 Intermediate Sales & Service Personnel 2022 0 0.0 0.0 0.0 0.0 0.0 2019 0 0.0 0.0 0.0 0.0 Semi-Skilled Manual 0.0 0.0 0.0 Workers 2022 0.0 0.0 0.0 0.0 0.0

											I	'art 4: I	Results	- Wome	n										
											T	EKsyst	ems Ca	nada In	ic.										
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A	В		С	D	Е	F	G	Н	l	J	K	L	M	N	0	P	Q	R	S	Т	U	V	W	X	Y
Data	sources:			Part 1: Workforce Analysis	Part 1: Workforce Analysis	E ÷ D x 100	Part 1: Workforce Analysis	D x G ÷ 100	Е-Н	E÷H x 100	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	L÷K x 100	K x G ÷ 100	L-N	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	Q ÷ P x 100	P x F ÷ 100	Q - S	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	V ÷ U x 100	U x F ÷ 100	V - X
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					1	Workf	orce An	alysis									Flow I	Data Ai	nalysis						
	ployment Equi upational Gro		Year			N	orkforce						Hires				P	romotio				Te	rminatio		
	upationai Grot (OG)	TP		All Employees	Represe		Wor Availa		Gap	EE Result	All Employees		tual	omen Expected	Difference	All Employees	Act		omen Expected	Difference	All Employees	Act		omen Expected	Difference
ľ			#	#	#	%	%	#	Gap #	EE Kesun	#	#	- %	Expected #	#	#	#	uai %	Expected #	#	#	#	0% - 0%	##	#
13	Other Sales & Se	rvice	2016	0	0	0.0	0.0	0	0	0.0															
13	Personnel		2019	0	0	0.0	0.0	0	0	0.0	0	0	0.0	0	0	0	0	0.0	0	0	0	0	0.0	0	0
14	Other Manual W	orkers	2016	0	0	0.0	0.0	0	0	0.0								0.0					0.0		
			2019 2016	199	93	0.0 46.7	0.0 57.3	114	-21	0.0 81.6	0	0	0.0	0	0	0	0	0.0	0	0	0	0	0.0	- 0	0
Tota	ıl		2019	497	227	45.7	57.3	285	-58	79.7	308	138	44.8	176	-38	251	104	41.4	117	-13	219	107	48.9	102	5
Data	sources:			Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	E ÷ D x 100	Part 3: Goals	E÷ G x 100	Part 3: Goals	F÷I x 100	Part 3: Goals	E÷ K x 100	Part 3: Goals	F ÷ M x 100											
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				New	Entrar	ıts				G	oals														
	ployment Equi		Year	F	ow Data				rm Goals			Long-ter													
	cupational Grou COG)	ιp		All Employees	Won			Wor Percent of		Percent of		Won Percent of		Percent of					(	ommen	ts				
\~~	.00,				Act		Goal	Goal Met	Goal	Goal Met	Goal	Goal Met	Goal	Goal Met											
	Other Sales & Se	·	# 2019	#	# 0	0.0	#	0,0	% 0.0	<b>%</b>	#	0.0	0.0	0.0											
13	Personnel	IVICE	2019	0	0	0.0	0	0.0	0.0	0.0	0	0.0	0.0	0.0											
14	Other Manual W	orkers	2019	0	0	0.0	0	0.0	0.0	0.0	0	0.0	0.0	0.0											
1-7	Cinci ivianual W	J1KC13	2022	0	0	0.0			0.0	0.0		400	0.0	0.0											
Tota	ıl		2019	559 559	242 242	43.3	112	216.1	0.0	0.0	126	192.1	0.0	0.0											
$\Box$			2022	339	242	45.5			0.0	0.0			0.0	L 0.0											

Federal Contractors Program Achievement Report

#### Federal Contractors Program Achievement Report Part 5: Results - Aboriginal Peoples **TEKsystems Canada Inc.** [Date: 2019-04-29] C F G Н О P R Т U V W Y В D E I J K L M N 0 $\mathbf{S}$ X Part 1: Part 1: Part 1: Part 2: Flow $V \div U x$ $E \div D$ DxG $E \div H$ $L \div K$ Part 2: Flow V - X E - H Data K x G ÷ 100 L-N Q ÷ P x 100 P x F ÷ 100 O - S Data U x F ÷ 100 Workforce Workforce Workforce Data sources: Data Data Analysis Data Analysis Data Analysis 100 $\ge 100$ ÷ 100 x 100 x 100 Analysis Analysis Analysis Analysis Analysis Analysis T Ţ Ţ Ţ Workforce Analysis Flow Data Analysis **Employment Equity** Hires Workforce **Promotions Terminations** Year Occupational Group **Aboriginal Peoples Aboriginal Peoples Aboriginal Peoples Aboriginal Peoples** All Employee All Employee (EEOG) Availability Representation Gap EE Result Actual Expected Difference Actual Expected Difference Actual Expected Difference # % % % % 2016 0 0.0 2.9 0.0 01 Senior Managers 2019 0.0 3.2 0.0 0 0.0 0 0.0 0.0 2016 0 0.0 2.2 12 0.0 Middle & Other Managers 2019 0.0 44 0 2.7 0.0 0.0 18 0 0.0 0.0 2016 0.0 1.8 0.0 03 Professionals 2019 0.0 2.5 0.0 0.0 0.0 Semi-Professionals & 2016 0 0.0 0.0 0.0 Technicians 2019 0.0 0.0 0.0 0 0.0 0 0.0 0 0.0 2016 0.0 1.4 0.0 0 05 Supervisors 2019 0 0.0 1.6 0.0 0.0 0.0 0.0 0 0 0.0 0.0 0.0 Supervisors: Crafts & 2016 Trades 2019 0.0 0.0 0.0 0.0 0.0 0.0 0 0 0 0 Part 2: Flow Part 2: Flow E ÷ D x 100 E ÷ G x 100 F ÷ I x 100 Part 3: Goals E ÷ K x 100 F ÷ M x 100 Data sources Data Data Analysi Goals Goals Analysis 1 1 **New Entrants** Goals Flow Data Short-term Goals Long-term Goals **Employment Equity** Year Occupational Group **Aboriginal Peoples** Aboriginal Peoples **Aboriginal Peoples** Comments All Employees (EEOG) Percent of Percent of Percent of Percent of Goal Goal Goal Goal Goal Met Goal Me Goal Me Goal Met # # % % % % % % % 2019 0.0 0.0 0.0 0.0 0.0 0.0 0.0 01 Senior Managers 2022 0 0.0 0.0 0.0 0.0 0.0 2019 23 0.0 0.0 0.0 0.0 0.0 0.0 0.0 Middle & Other Managers 2022 23 0.0 2.7 0.0 0 2.7 0.0 2019 0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 03 Professionals 2022 0.0 0.0 0.0 0 0.0 0.0 2019 0.0 0.0 0.0 0.0 0.0 0.0 0.0 Semi-Professionals & Technicians 0.0 0.0 0.0 2022 0.0 0.0 2019 0.0 0.0 0.0 0.0 0.0 0 0.0 0.0 05 Supervisors 2022 0 0.0 0.0 0.0 0.0 0.0 2019 0 0.0 0.0 0.0 0.0 0.0 Supervisors: Crafts & 0.0 0.0 Trades 2022 0.0 0.0 0.0 0.0 0.0

#### Federal Contractors Program Achievement Report Part 5: Results - Aboriginal Peoples **TEKsystems Canada Inc.** [Date: 2019-04-29] C F О P Т U V W В D E G Н I J K L M N 0 R $\mathbf{S}$ X Y Part 1: Part 1: Part 1: Part 2: Flow $V \div U x$ $E \div D$ DxG $E \div H$ $L \div K$ Part 2: Flow V - X E - H K x G ÷ 100 L-N O - S U x F ÷ 100 Workforce Workforce Workforce Data Q ÷ P x 100 P x F ÷ 100 Data sources: Data Data x 100 Data Analysis Data Analysis Data Analysis 100 $\ge 100$ ÷ 100 x 100 Analysis Analysis Analysis Analysis Analysis Analysis Ţ Ţ Ţ Ţ Workforce Analysis Flow Data Analysis **Employment Equity** Hires Workforce **Promotions Terminations** Year Occupational Group **Aboriginal Peoples Aboriginal Peoples Aboriginal Peoples Aboriginal Peoples** All Employee All Employee (EEOG) Gap Expected Representation Availability EE Result Actual Expected Difference Actual Difference Actual Difference Expected % % % % 2016 Administrative & 91 0 0.0 1.6 0.0 Senior Clerical 2019 234 1.3 1.8 71.2 229 1.3 140 1.4 146 0.0 0 2016 65 0.0 1.5 0.0 Skilled Sales & Service Personnel 159 2019 0 0.0 1.6 0.0 41 0.0 85 0 0.0 37 0.0 0 2016 0.0 0.0 0.0 Skilled Crafts & Trades Workers 2019 0.0 0.0 0.0 0.0 0.0 2016 23 0 0.0 1.4 0.0 10 | Clerical Personnel 2019 43 0 0.0 1.6 0.0 24 0 0.0 0 0.0 20 0 0.0 0.0 0.0 2016 0 0.0 Intermediate Sales & Service Personnel 2019 0 0.0 0.0 0.0 0.0 0.0 0.0 0 0 0.0 0.0 Semi-Skilled Manual 2016 0.0 Workers 2019 0.0 0.0 0.0 0.0 0.0 0.0 0 0 0 0 Part 2: Flow Part 2: Flow E ÷ D x 100 E ÷ G x 100 F ÷ I x 100 Part 3: Goals E ÷ K x 100 Data sources Data F ÷ M x 100 Data Analysi: Goals Goals Analysis 1 1 **New Entrants** Goals Flow Data Short-term Goals Long-term Goals **Employment Equity** Year Occupational Group **Aboriginal Peoples** Aboriginal Peoples **Aboriginal Peoples** Comments All Employees (EEOG) Percent of Percent of Percent of Percent of Goal Goal Goal Goal Goal Met Goal Me Goal Me Goal Met # % % % % % % % 2019 369 250.0 250.0 1.4 0.0 0.0 0.0 0.0 Administrative & Senior Clerical 2022 369 5 1.4 1.8 75.3 1.8 75.3 2019 126 0 0.0 0.0 0.0 0.0 0.0 0.0 Skilled Sales & 0.0 Service Personnel 0.0 1.6 2022 126 0 1.6 0.0 0.0 2019 0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 Skilled Crafts & Trades Workers 2022 0.0 0.0 0.0 0 0.0 0.0 2019 30 0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 10 | Clerical Personnel 2022 30 0.0 1.6 1.6 0.0 0.0 0.0 2019 0 0.0 0.0 0.0 0.0 0.0 0.0 Intermediate Sales & Service Personnel 2022 0 0.0 0.0 0.0 0.0 0.0 2019 0 0.0 0.0 0.0 0.0 0.0 Semi-Skilled Manual 0.0 0.0 Workers 0.0 0.0 0.0

2022

0.0

									Part 5	: Result	ts - Abo	riginal	Peoples										
									Т	EKsyst	tems Ca	ınada Ir	ıc.										
										[Date	e: <b>2</b> 019-	04-29]											
A B	C	D	E	F	G	Н	I	J	K	L	M	N	О	P	Q	R	S	T	U	V	W	X	Y
Data sources:	***************************************	Part 1: Workforce Analysis	Part 1: Workforce Analysis	E ÷ D x 100	Part 1: Workforce Analysis	D x G ÷ 100	E - H	E ÷ H x 100	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	L÷K x 100	K x G ÷ 100	L-N	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	Q ÷ P x 100	P x F ÷ 100	Q - S	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	V÷Ux 100	U x F ÷ 100	V - X
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			1		orce An									,	Flow I		•		,				
Employment Equity Occupational Group	Year			W	orkforce						Hires				Pr	omotio				Te	rminatio		
(EEOG)		All Employees	Represe	ntation	Aborigina Availa		Gap	EE Result	All Employees	Ac	Aborig tual	Expected	Difference	All Employees	Acti		Expected	Difference	All Employees	Act		nal Peoples Expected	Difference
	#	#	#	%	%	#	#	%	#	#	%	#	#	#	#	%	#	#	#	#	%	#	#
Other Sales & Service	2016	0	0	0.0	0.0	0	0	0.0															
Personnel	2019	0	0	0.0	0.0	0	0	0.0	0	0	0.0	0	0	0	0	0.0	0	C	0	0	0.0	0	0
14 Other Manual Workers	2016	0	0	0.0	0.0	0	0	0.0															
	2019	0	0	0.0	0.0	0	0	0.0	0	0	0.0	0	0	0	0	0.0	0	C	0	0	0.0	0	0
Total	2016	199 497	0	0.0 0.6	1.6 1.8	3	-3	33.5	308	3	1.0	6	-3	251	2	0.8	0	ļ ,	219	0	0.0	0	0
	2019	497	3	0.0	1.0	9	-0	33.3	300	1 3	1.0		-3	231		0.0			. 219	0	0.0	U	0
Data sources:	•••••••••••••••••••••••••••••••••••••••	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	E÷ <b>D</b> x 100	Part 3: Goals	E÷ G x 100	Part 3: Goals	F ÷ I x 100	Part 3: Goals	E÷ K x 100	Part 3: Goals	F ÷ M x 100											
		<b>.</b>	<b>1</b>	V	Ţ	Ţ	Ţ	Ţ	<b>↓</b>	Ţ	Ţ	1											
			Entrar	ıts					oals														
Employment Equity	Year	Fl	ow Data				m Goals			Long-ter													
Occupational Group (EEOG)		All Employees	Aborigina	·		Aborigina Percent of		Percent of		Aborigina Percent of	T	Percent of					(	Commen	ts				
(EEOG)			Act	ıal	Goal	Goal Met	Goal	Goal Met	Goal	Goal Met	Goal	Goal Met											
<u> </u>	#	¥	#	%	#	%	%	%	#	%	%	%											
Other Sales & Service Personnel	2019	0	0	0.0	0	0.0	0.0	0.0	0	0.0	0.0	0.0											
	2019	0	0	0.0	0	0.0	0.0	0.0	0	0.0	1	0.0											
14 Other Manual Workers	2022	0	0	0.0	V	0.0	0.0	0.0		9.0	0.0	0.0											
Total	2019	559	5	0.9	3	166.7	0.0	0.0	3	166.7	0.0	0.0											
1 Otal	2022	559	5	0.9			0.0	0.0			0.0	0.0											

Federal Contractors Program Achievement Report

#### Federal Contractors Program Achievement Report Part 6: Results - Persons with Disabilities **TEKsystems Canada Inc.** [Date: 2019-04-29] C F G Н О P O R Т U V W Y В D E I J K L M N $\mathbf{S}$ X Part 1: Part 1: Part 1: Part 2: Flow $V \div U x$ $E \div D$ DxG $E \div H$ $L \div K$ Part 2: Flow V - X E - H K x G ÷ 100 L-N Q ÷ P x 100 P x F ÷ 100 O - S Data U x F ÷ 100 Workforce Workforce Workforce Data Data sources: Data Data Analysis Data Analysis Data Analysis 100 $\ge 100$ ÷ 100 x 100 x 100 Analysis Analysis Analysis Analysis Analysis Analysis T Ţ Ţ Workforce Analysis Flow Data Analysis **Employment Equity** Hires Workforce **Promotions Terminations** Year Occupational Group Persons with Disabilities Persons with Disabilities Persons with Disabilities Persons with Disabilities All Employee All Employe (EEOG) Representation Availability EE Result Expected Difference Expected Difference Difference Gap Expected # % % % # % % 01 2016 13 0 0.0 4.3 0.0 & Managers 2019 0.0 5.0 0.0 0.0 0.0 18 02 2016 0.0 3.8 0.0 03 Professionals 0.0 8.9 0.0 0.0 2019 0 0.0 0 0.0 2016 0.0 0.0 0.0 Semi-Professionals & Technicians 2019 0 0.0 0.0 0.0 0.0 0.0 0.0 2016 0.0 13.9 0.0 05 Supervisors 2019 0.0 27.5 0.0 0 0.0 0 0.0 0 0.0 2016 0.0 0.0 0.0 Supervisors: Crafts & Trades 0.0 0.0 2019 0.0 0.0 0.0 0.0 Part 2: Flow Part 2: Flow Part 3: Part 3: Part 3: E ÷ G x 100 F ÷ I x 100 Part 3: Goals E ÷ K x 100 F ÷ M x 100 Data sources: E ÷ D x 100 Data Analysi Goals Analysis Goals **New Entrants** Flow Data **Short-term Goals** Long-term Goals **Employment Equity** Year Persons with Persons with Disabilities Persons with Disabilities Occupational Group Comments Disabilities All Employees (EEOG) Percent of Percent of Percent of Percent o Actual Goal Met Goal Met Goal Met Goal Met % % 2019 23 0.0 0.0 0.0 0.0 0.0 0.00 0.0 & Managers 2022 23 0.0 5.0 5.00 0.0 02 0.0 2019 0.0 0.0 0.0 0.00 0.0 0.0 0.0 03 Professionals 2022 0 0.0 8.9 0.0 8.90 0.0 0.0 0.0 0.0 0.00 0.0 2019 0.0 Semi-Professionals & Technicians 2022 0 0.0 0.0 0.0 0.00 0.0 2019 0 0.0 0.0 0.0 0.0 0.00 0.0 0.0 05 Supervisors 2022 0.0 27.5 0.0 27.50 0.0 0.0 0.0 0.00 0.0 Supervisors: Crafts & 2019 0.0 0.0 0.0

0.00

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Trades

2022

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#### Federal Contractors Program Achievement Report Part 6: Results - Persons with Disabilities **TEKsystems Canada Inc.** [Date: 2019-04-29] C F О P Т U V W В D E G Н I J K M N 0 R $\mathbf{S}$ X Y Part 1: Part 1: Part 1: Part 2: Flow $V \div U \; x$ $E \div D$ DxG $E \div H$ $L \div K$ Part 2: Flow V - X E - H K x G ÷ 100 L-N O - S U x F ÷ 100 Workforce Workforce Data O ÷ P x 100 P x F ÷ 100 Data sources: Workforce Data Data x 100 Data Analysis Data Analysis Data Analysis 100 $\ge 100$ ÷ 100 x 100 Analysis Analysis Analysis Analysis Analysis Analysis Ţ Ţ Ţ Ţ Workforce Analysis Flow Data Analysis **Employment Equity** Hires Workforce **Promotions Terminations** Year Occupational Group Persons with Disabilities Persons with Disabilities Persons with Disabilities Persons with Disabilities All Employee All Employe (EEOG) Representation Availability EE Result Expected Difference Expected Difference Difference Gap Expected % % % % 2016 Administrative & 91 0 0.0 3.4 0.0 Senior Clerical 2019 234 0.9 10.0 23 -21 8.5 229 1.3 23 -20 140 2. 146 0.7 2016 0 0.0 65 3.5 0.0 Skilled Sales & Service Personnel 2019 159 0 0.0 8.0 13 -13 0.0 41 0.0 85 0 0.0 37 0.0 0 2016 0.0 0.0 0.0 Skilled Crafts & Trades Workers 2019 0.0 0.0 0.0 0.0 0.0 2016 23 0 0.0 7.0 0.0 10 | Clerical Personnel 2019 43 0 0.0 9.3 0.0 24 0 0.0 0 0.0 20 0 0.0 0.0 0.0 2016 0 0.0 Intermediate Sales & Service Personnel 2019 0 0.0 0.0 0.0 0.0 0.0 0.0 0 0 0.0 Semi-Skilled Manual 2016 0.0 0.0 Workers 2019 0.0 0.0 0.0 0.0 0.0 0 0 0.0 0 0 Part 2: Flow Part 2: Flow E ÷ D x 100 E ÷ G x 100 F ÷ I x 100 Part 3: Goals E ÷ K x 100 Data sources Data F ÷ M x 100 Data Analysi: Goals Goals Analysis 1 **New Entrants** Goals Flow Data Short-term Goals Long-term Goals **Employment Equity** Year Persons with Persons with Disabilities Persons with Disabilities Occupational Group Comments Disabilities All Employees (EEOG) Percent of Percent of Percent of Percent of Actual Goal Met Goal Met Goal Met Goal Met % % 2019 369 120.0 0.0 0.0 120.0 0.0 Administrative & 6 1.6 0.0 Senior Clerical 2022 369 10.0 10.0 1.6 16.3 16.3 126 Skilled Sales & 2019 0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 Service Personnel 2022 126 0 0.0 8.0 0.0 8.0 0.0 Skilled Crafts & 2019 0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 Trades Workers 0.0 2022 0 0.0 0.0 0.0 0.0 30 0.0 2019 0.0 0.0 0.0 0.0 0.0 0.0 10 Clerical Personnel 30 0.0 9.3 0.0 2022 9.3 0.0 2019 0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 Intermediate Sales & Service Personnel 0.0 0.0 2022 0 0.0 0.0 0.0 0.0 Semi-Skilled Manual 2019 0.0 0.0 0.0 0.0 0.0

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									I	Part 6: R	esults -	Person	s with <b>E</b>	isabiliti	es									
										T	EKsyst	ems Ca	ınada In	ic.										
											[Date	: 2019-	04-29]											
						,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,															
Α	В	C	D	Е	F	G	Н	I	J	K	L	M	N	О	P	Q	R	S	T	U	V	W	X	Y
Data s	ources:		Part 1: Workforce Analysis	Part 1: Workforce Analysis	E ÷ D x 100	Part 1: Workforce Analysis	D x G ÷ 100	E - H	E÷H x 100	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	L ÷ K x 100	K x G ÷ 100	L - N	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	Q ÷ P x 100	PxF÷100	Q - S	Part 2: Flow Data Analysis	Part 2: Flow Data Analysis	V ÷ U x 100	U x F ÷ 100	V - X
			Ţ	<b>\</b>	Ţ	1	<b>↓</b>	1	↓	<b>↓</b>	<b>↓</b>	Ţ	<b>\</b>	1	<b>\</b>	1	Ţ	1	1	Ţ	Ţ	Ţ	1	Ţ
				1	Workfo	orce An	alysis									Flow	Data A	nalysis						
	oloyment Equity	Year				orkforce						Hires				P	romotio				Te	rminati		
	upational Group OG)		All Employees			Persons with				All Employees			ith Disabilitie		All Employees			vith Disabilitie		All Employees	,		vith Disabiliti	
	50,	#	4	Represer	ntation %	Availa %	bility #	Gap #	EE Result	4	Act	ual %	Expected	Difference	4	Ac	tual %	Expected	Difference	#	Ac	tual %	Expected	Difference #
	Other Sales & Service	2016	0	0	0.0	0.0	0	0	0.0	"		70	"	,	<u> </u>	7	, u	"	"	"		/0	"	T T
		2019	0	0	0.0	0.0	0	0	0.0	0	0	0.0	0	C	0	0	0.0	0		0	0	0.0		0
14	Other Manual Workers	2016	0	0	0.0	0.0	0	0	0.0															
$\Box$		2019	0	0	0.0	0.0	0	0	0.0	0	0	0.0	0	C	0	0	0.0	0	) (	0	0	0.0	) (	0
Tota		2016	199 497	0	0.0	4.1 9.0	8 45	-8 -43	0.0 4.5	308	3	1.0	28	-25	5 251	3	1.2		) 3	3 219	1	0.5		. 1
<u> </u>		2019	497		0.4	9.0	43	-43	4.5	308		1.0		-2.	7 231		1.2	1 0	<u>' </u>	7 219	<u>'  1</u>	0	71	1
Data s	ources:		Part 2: Flow Data Analysis	Part 2: Flow Data E Analysis	E ÷ <b>D</b> x 100	Part 3: Goals	E ÷ G x 100	Part 3: Goals	F÷I x 100	Part 3: Goals	E÷ K x 100	Part 3: Goals	F ÷ M x 100											
			Ţ	Ţ	Ţ	Ų.	Ų.	Ţ	Ţ	Ţ	Ţ	Ţ	Ţ											
			New	Entran	its				G	oals														
Em	oloyment Equity	.,	Fl	ow Data			Short-ter	m Goals	i		Long-teri	n Goals												
	Omployment Equity Occupational Group EEOG)	Year	All Employees	Persons Disabil			Persons with	Disabilities			Persons with	Disabilities						(	Commen	ıts				
(EE	UG)			Actu	ıal	Goal	Percent of Goal Met	Goal	Percent of Goal Met	Goal	Percent of Goal Met	Goal	Percent of Goal Met											
		#	#	#	%	#	%	%	%	#	%	%	%											
13		2019	0	0	0.0	0	0.0	0.0	0.0	0	0.0	0.0												
$\vdash$	Personnel	2022	0	0	0.0	n	0.0	0.0	0.0	n	0.0	0.0												
14	Other Manual Workers	2022	0	0	0.0	0	0.0	0.0	0.0	0	0.0	0.0												
Tota		2019	559	6	1.1	13	46.2	0.0	0.0	13	46.2	0.0												
Tota	Į.	2022	559	6	1.1			0.0	0.0			0.0	0.0											

Federal Contractors Program Achievement Report

#### Federal Contractors Program Achievement Report Part 7: Results - Members of Visible Minorities **TEKsystems Canada Inc.** [Date: 2019-04-29] C F G Н О P R Т U V W Y В D E I J K L M N 0 $\mathbf{S}$ X Part 1: Part 1: Part 1: Part 2: Flow $V \div U x$ $E \div D$ DxG $E \div H$ $L \div K$ Part 2: Flow V - X E - H K x G ÷ 100 L-N Q ÷ P x 100 P x F ÷ 100 O - S Data U x F ÷ 100 Workforce Workforce Workforce Data Data sources: Data Data Analysis Data Analysis Data Analysis 100 $\ge 100$ ÷ 100 x 100 x 100 Analysis Analysis Analysis Analysis Analysis Analysis T Ţ Ţ Ţ Workforce Analysis Flow Data Analysis **Employment Equity** Hires Workforce **Promotions Terminations** Year Occupational Group Visible Minorities Visible Minorities Visible Minorities Visible Minorities All Employee All Employee (EEOG) Availability Representation Gap EE Result Actual Expected Difference Actual Expected Difference Actual Difference Expected # % % % # % % 2016 0 0.0 10.1 0.0 01 Senior Managers 2019 0 0.0 11.5 0.0 0 0.0 0 0.0 0.0 2016 8.3 15.0 55.6 12 Middle & Other Managers 2019 44 11.4 17.6 64.6 20.0 18 16. 28.6 2016 33.3 14.3 233.] 03 Professionals 2019 36.4 16.4 221.7 55.6 0.0 60.0 2016 0 0.0 0.0 0.0 Semi-Professionals & Technicians 2019 0.0 0.0 0.0 0 0.0 0 0.0 0 0.0 2016 25.0 45.2 55.3 05 Supervisors 2019 20.0 50.8 39.4 0.0 0.0 25.0 0 0 2016 0.0 0.0 0.0 Supervisors: Crafts & Trades 2019 0.0 0.0 0.0 0.0 0.0 0.0 0 0 0 0 Part 2: Flow Part 2: Flow E ÷ D x 100 E ÷ G x 100 F ÷ I x 100 Part 3: Goals E ÷ K x 100 F ÷ M x 100 Data sources Data Data Analysi: Goals Goals Analysis 1 **New Entrants** Goals Flow Data Short-term Goals Long-term Goals **Employment Equity** Year Visible Minorities Visible Minorities Visible Minorities Occupational Group Comments All Employees (EEOG) Percent of Percent of Percent of Percent of Goal Goal Goal Goal Met Goal Me Goal Me Goal Met # # % % % % % % % 2019 0.0 0.0 0.0 0.0 0.0 0.0 0.0 01 Senior Managers 2022 0 0.0 0.0 0.0 0.0 0.0 2019 23 17.4 200.0 0.0 0.0 200.0 0.0 0.0 Middle & Other Managers 2022 23 98.8 17.6 98.8 17.4 17.6 2019 55.6 500.0 0.0 0.0 500.0 0.0 0.0 03 Professionals 2022 0.0 0.0 55.6 0.0 0.0 2019 0.0 0.0 0.0 0.0 0.0 0.0 0.0 Semi-Professionals & Technicians 0.0 0.0 0.0 2022 0.0 0.0 2019 0.0 0.0 0.0 0.0 0.0 0 0.0 0.0 05 Supervisors 2022 0 0.0 50.0 0.0 50.0 0.0 2019 0 0.0 0.0 0.0 0.0 0.0 Supervisors: Crafts & 0.0 0.0

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#### Federal Contractors Program Achievement Report Part 7: Results - Members of Visible Minorities **TEKsystems Canada Inc.** [Date: 2019-04-29] C F О P Т U V W В D E G Н I J K L M N 0 R $\mathbf{S}$ X Y Part 1: Part 1: Part 1: Part 2: Flow $V \div U \; x$ $E \div D$ DxG $E \div H$ $L \div K$ Part 2: Flow V - X E - H K x G ÷ 100 L-N Q ÷ P x 100 P x F ÷ 100 O - S U x F ÷ 100 Workforce Workforce Data Data sources: Workforce Data Data x 100 Data Analysis x 100 Data Analysis Data Analysis 100 $\ge 100$ ÷ 100 Analysis Analysis Analysis Analysis Analysis Analysis Ţ Ţ Ţ Ţ Workforce Analysis Flow Data Analysis **Employment Equity** Hires Workforce **Promotions Terminations** Year Occupational Group Visible Minorities Visible Minorities Visible Minorities Visible Minorities All Employee All Employee (EEOG) Representation Availability Gap EE Result Actual Expected Difference Actual Difference Actual Difference Expected Expected % % % % % 2016 142. Administrative & 91 37 40.1 28.5 26 11 Senior Clerical 2019 234 87 37.2 32.2 75 115.5 229 73 31.9 74 140 42 30.0 57 -15 146 42 28.8 59 18 27. 2016 65 19.8 13 139.9 Skilled Sales & Service Personnel 2019 159 33 20.8 21.2 34 97.9 41 10 24.4 85 14 16.5 24 -10 37 13.5 10 2016 0 0.0 0.0 Skilled Crafts & 0.0 Trades Workers 2019 0.0 0.0 0.0 0.0 0.0 39.4 2016 23 10 43.5 110.4 10 Clerical Personnel 2019 43 16 37.2 45.1 19 82.5 24 37.5 11 50.0 20 35.0 2016 0 0.0 0.0 0.0 Intermediate Sales & Service Personnel 2019 0 0.0 0.0 0.0 0.0 0.0 0.0 0 0 0.0 0.0 0.0 Semi-Skilled Manual 2016 Workers 2019 0.0 0.0 0.0 0.0 0.0 0.0 0 0 0 0 Part 2: Flow Part 2: Flow E ÷ D x 100 E ÷ G x 100 F ÷ I x 100 Part 3: Goals E ÷ K x 100 Data sources Data F ÷ M x 100 Data Analysi: Goals Goals Analysis 1 **New Entrants** Goals Flow Data Short-term Goals Long-term Goals **Employment Equity** Year Visible Minorities Visible Minorities Occupational Group Visible Minorities Comments All Employees (EEOG) Percent of Percent of Percent of Percent of Goal Goal Goal Goal Goal Met Goal Me Goal Me Goal Met # % % % % % % % 2019 369 115 31.2 255.6 230.0 45 0.0 0.0 50 0.0 0.0 Administrative & Senior Clerical 2022 369 115 31.2 0.0 0.0 0.0 0.0 2019 126 24 19.0 11 218.2 0.0 0.0 150.0 0.0 0.0 Skilled Sales & 16 Service Personnel 19.0 21.2 89.8 2022 126 24 21.2 89.8 2019 0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 Skilled Crafts & Trades Workers 2022 0.0 0.0 0.0 0 0.0 0.0 2019 30 12 40.0 12 100.0 0.0 0.0 100.0 0.0 0.0 12 10 | Clerical Personnel 2022 30 12 40.0 88.7 45.1 88.7 45. 0 0.0 2019 0.0 0.0 0.0 0.0 0.0 0.0 Intermediate Sales & Service Personnel 2022 0 0.0 0.0 0.0 0.0 0.0

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14 Other Manual Workers

Total

## **Federal Contractors Program Report of the Subsequent Compliance Assessment**

Employer Name: TekSystems Canada Inc.

Primary Location: Mississauga, ON

Number of Employees: 497

Ontario: 294

**British Columbia: 102** 

Alberta: 65 Quebec: 36

**Organization Overview:** NAICS 3342 (Informatics Professional Services)

TekSystems Canada helps clients activate ideas and solutions in the communications and financial sectors by developing solutions and connecting clients with IT partners around the globe. As reported by the Ottawa Business Journal (Aug. 14, 2019), TekSystems Canada was recently awarded a contract for supply arrangement with Transport Canada for \$1,984,088.

#### **Key Dates – First Year Assessment**

Initiated<sup>.</sup> 2016-05-09 Received: 2016-05-09 2016-06-10 Closed:

Workforce

Analysis: 2016-01-04

#### **Key Dates – Subsequent Assessment**

Initiated: 2019-09-25 Received: 2019-05-02

Workforce

Analysis: 2019-04-29

#### **DATA VERIFICATION**

I have verified that the data provided as part of the subsequent assessment package is consistent with that provided during the previous submission:

#### Comments:

I have verified that the data provided in the Achievement Report is consistent with that found in Forms 1 to 6:

⊠ Yes □ No.

#### ASSESSMENT OF REASONABLE PROGRESS

#### Women

07	Administrative and Senior Clerical	Goal met (218% achieved)
10	Clerical Personnel	Goal met (126% achieved)

#### Assessment/Observations

Goals for EEOGs with no gaps were set as well. Those goals were also achieved at 100% or above.

#### Aboriginal Peoples

07	Administrative & Senior Clerical	Goal met (250% achieved)
30	Skilled Sales & Service Personnel	Goal not met (0% achieved)

#### Assessment/Observations

08: Out of 126 new hires in this EEOG, none was an Aboriginal person. The goal of hiring 1 (one) person was achievable given the LMA rate of 1.5%.

#### Person with Disabilities

01/02	Managers	No goal set		
05	Supervisors	Goal not met (0% achieved)		
07	Administrative and Senior Clerical	Goal met (120% achieved)		
	Personnel			
80	Skilled Sales & Service Personnel	Goal not met (0% achieved)		
10	Clerical Personnel	Goal not met (0% achieved)		

## Assessment/Observations

- 05: Out of two (2) people hired in this EEOG none was an Aboriginal person. Given the availability rate of 13.9%, this goal was unattainable.
- 08: Out of 126 people hired in this EEOG, given the LMA rate of 3.5%, the goal of hiring 3 Aboriginal people, was unattainable.
- 10: Out of 30 people hired in this EEOG, none was Aboriginal. The LMA rate of 7% would have allowed 2 Aboriginal people to be hired. The goal of hiring 3 people was unattainable.

#### Members of Visible Minorities

02	Middle & Other Managers	Goal met (200% achieved)
05	Supervisors	Goal not met (0% achieved)

## Assessment/Observations

- 09 Skilled Crafts and Trades Workers: no new hires were done, so goal of hiring one person from that EEOG was unattainable.
- 05: Given that only 2 Supervisors were hired and the LMA rate of 45.2, this goal was unattainable.

### **ASSESSMENT OF REASONABLE EFFORTS**

An assessment of reasonable efforts is not required given that all goals have been met at 80% or above.

#### **ASSESSMENT OF GOALS**

#### Women

	Workforce Analysis Results		Goals		atio	LMA
Emp	Employment Equity Occupational Group (EEOG)		Short- term (1 to 3 years)	Long- term (3+ years)	Representatio n	
#	Description	#	%	%	%	%
01	Senior Managers	0	-	-	0	27.6
02	Middle & Other Managers	6	-	-	23	39.4
03	Professionals	5	-	-	11	57.4
05	Supervisors	1	-	-	4	52.20
07	Admin. & Senior Clerical Personnel	-80	50.0	50.0	106	79.4
08	Skilled Sales & Service Personnel	7	-	-	51	27.4
10	Clerical Personnel	3	-	-	32	66.60

#### Observations:

- All goals were set appropriately for the three EEOGs with gaps.
- 07: Anticipated growth in this EEOG over next 3 years

**Aboriginal Peoples** 

	Workforce Analysis Results		Goals		ıtatio	LMA
Employment Equity Occupational Group (EEOG)		Present Gap	Short- term (1 to 3 years)	Long- term (3 + years)	Representatio n	
#	Description	#	# or %	# or %	%	%
01	Senior Managers	0	-	-	0	3.2
02	Middle & Other Managers	-1	2.7	2.7	0	2.7
03	Professionals	0	-	-	0	2.5
05	Supervisors	0	-	ı	0	1.6
07	Admin. & Senior Clerical Personnel	-1	1.8	1.8	3	1.8
08	Skilled Sales & Service Personnel	-3	1.6	1.6	0	1.6
10	Clerical Personnel	-1	1.6	1.6	0	1.6

#### Observations:

- All goals were set appropriately, when there was a gap in current representation.
- 02: Access to qualified aboriginal candidates projected to continue to be limited in the areas where contractor recruits these positions.

08: Access to qualified aboriginal candidates projected to continue to be limited in the areas where contractor recruits these positions.

#### Person with Disabilities

	Workforce Analysis Results		Goals		۵	
- Fmm	loument Fauity Occupational Croup	Present	Shor t- term	Long- term	Representation	LMA
Emp	Employment Equity Occupational Group (EEOG)		(1 to 3 year s)	(3+ years)	Repre	
#	Description	#	# or %	# or %	%	%
01/ 02	Managers	-2	5.0	5.0	0	5.0
03	Professionals	-1	8.9	8.9	0	8.9
05	Supervisors	-1	27.5	27.5	0	27.5
07	Admin. & Senior Clerical Personnel	-21	10.0	10.0	2	10.0
08	Skilled Sales & Service Personnel	-13	8.0	8.0	0	8.0
10	Clerical Personnel	-4	9.3	9.3	0	9.3

#### Observations:

- All goals were set appropriately, when there was a gap in current representation.
- 01/02: Qualifications of the position projected to continue to make it difficult to close this gap completely in the short or long term.
- 08: Continued demands (physical, mental) of this position make it particularly difficult for persons with disabilities thus creating a smaller pool of qualified candidates. Turnover in this role will hopefully allow for new and diverse candidates to be hired.

#### Members of Visible Minorities

	Workforce Analysis Results			Goals		
Emp	ployment Equity Occupational Group	Present	Short- term	Long- term	Representatio n	LMA
	(EÉOG)		(1 to 3 years)	(3+ years)	Rep	
#	Description	#	# or %	# or %	%	%
01	Senior Managers	0	-	-	0	11.5
02	Middle & Other Managers	-3	17.6	17.6	5	17.6

03	Professionals	2	_	-	4	16.4
05	Supervisors	-2	50.0	50.0	1	50.8
07	Admin. & Senior Clerical Personnel	12	-	-	87	32.2
08	Skilled Sales & Service Personnel	-1	21.2	21.2	33	21.2
10	Clerical Personnel	-3	45.1	45.1	16	45.1

#### Observations:

All goals were set appropriately, when there was a gap in current representation.

#### RECOMMENDATION

I recommend that the employer be found: ⊠in compliance □in non-compliance

Having assessed the data submitted by the employer regarding its workforce and considered its unique circumstances; I recommend that the closing letter include the following:

- Through their second compliance assessment, the employer has demonstrated progress towards achieving employment equity in the workplace.
- It is recommended that the employer continue to implement hiring practices that encourage recruitment in all four designated groups to avoid creating any new gaps in representation.
- Partnerships with colleges, universities or other professional associations can help identify qualified students or professionals that are part of the designated groups and consider them for permanent full-time and permanent part-time employment, when vacancies arise.
- It is recommended that an Employment Systems Review (ESR) be conducted to identify potential barriers to the recruitment and retention of individuals in the designated groups. Guidance on conducting an employment systems review is available on the Labour Program website (Step 2-2 of the modules): https://equity.esdc.gc.ca/sgiemtweims/emp/W.2.3msM.1intInf.4%40-eng.jsp?&&cid=aidehelp& ga=2.252268041.1845905918.1519931408-1912045188.1507820070.

Name of Analyst: Olga Arnaoudova

Date: October 3, 2019

## Nyirasafari, Ange AN [NC]

**From:** Arnaoudova, Olga O [NC] on behalf of EE-EME

**Sent:** October 11, 2019 12:08 PM **To:** 'fbuckley@allegisgroup.com'

**Cc:** 'ssizmur@teksystems.com'; 'Wendy Glaser'; 'nshewnar@teksystems.ca'

**Subject:** Government of Canada Agreement Number: 10000003 – Notification of Compliance

with the Federal Contractors Program

**Expires:** April 8, 2020 12:00 AM

# Subject: Government of Canada Agreement Number: 10000003 – Notification of Compliance with the Federal Contractors Program

Cette information est également disponible en français sur demande.

Dear Francis B. Buckley:

I am writing to inform you that the subsequent compliance assessment initiated on May 7, 2019 has been completed. As a result of the assessment, TEKsystems Canada Inc. has been found to be in compliance with the requirements of the <u>Federal Contractors Program</u> (FCP) under the <u>Employment Equity Act</u>.

The purpose of this subsequent assessment was to verify whether or not your organization has maintained compliance with the requirements of the FCP and made reasonable progress and/or reasonable efforts to achieve employment equity.

Based on a review of the information submitted by your organization for this subsequent assessment, you will find recommendations below for your consideration to ensure the ongoing success of TEKsystems Canada Inc.'s employment equity program.

- Through their second compliance assessment, the employer has demonstrated progress towards achieving employment equity in the workplace.
- It is recommended that the employer continue to implement hiring practices that encourage recruitment in all four designated groups to avoid creating any new gaps in representation.
- Partnerships with colleges, universities or other professional associations can help identify qualified students
  or professionals that are part of the designated groups and consider them for permanent full-time and
  permanent part-time employment, when vacancies arise.
- It is recommended that an Employment Systems Review (ESR) be conducted to identify potential barriers to the recruitment and retention of individuals in the designated groups. Guidance on conducting an employment systems review is available on the Labour Program website (Step 2-2 of the modules): <a href="https://equity.esdc.gc.ca/sgiemt-weims/emp/W.2.3msM.1intlnf.4%40-eng.jsp?&&cid=aide-help&ga=2.252268041.1845905918.1519931408-1912045188.1507820070.">https://equity.esdc.gc.ca/sgiemt-weims/emp/W.2.3msM.1intlnf.4%40-eng.jsp?&&cid=aide-help&ga=2.252268041.1845905918.1519931408-1912045188.1507820070.</a>

Under the terms of the FCP, your organization will be selected for subsequent compliance assessments every three years. The next assessment will be initiated on <u>May 7, 2022</u>. Future compliance assessments will continue to focus on the achievement of reasonable progress in meeting the goals established by your organization.

When your organization is notified of the next assessment, the following information will be required by the due date:

- Workforce data (Forms 1 to 6) at the national level;
- An updated workforce analysis; and
- A completed Achievement Report that includes revised short-term and long-term numerical goals for any gaps in representation.

These documents will allow the Labour Program to assess whether or not reasonable progress has been made since the previous assessment. If over the three year period reasonable progress has not been made, TEKsystems Canada

Inc. will be required to demonstrate that it has made reasonable efforts to achieve its goals. We encourage your organization to develop an action plan to ensure that goals will be met.

The FCP does not prescribe measures to be undertaken. Each federal contractor is encouraged to implement employment equity in ways that are meaningful and relevant to their organization. Evidence of reasonable efforts could include:

- the implementation of initiatives to foster a diverse and inclusive workplace;
- measures to remove employment barriers;
- tailored programs to attract and retain designated group members in areas where they are underrepresented; and
- the establishment of accountability mechanisms supported by senior management to ensure that goals are met.

Labour Program officers are available to answer questions and provide guidance. You may also visit our website to access a number of tools and a series of training modules. In particular, we encourage your organization to continue using the <a href="Workplace Equity Information Management System">Workplace Equity Information Management System</a> (WEIMS) which can assist you in generating your workforce data and analysis.

Should you require any further information regarding your organization's obligations under the FCP, please contact us by email at ee-eme@hrsdc-rhdcc.gc.ca.

Your cooperation during the course of this compliance assessment was appreciated and we wish TEKsystems Canada Inc. continued success in achieving a diverse and inclusive workplace.

Sincerely,

Workplace Equity Team

Workplace Equity Division, Labour Program Employment and Social Development Canada / Government of Canada ee-eme@hrsdc-rhdcc.gc.ca



<u>Un espace collaboratif pour les employeurs!</u> Joignez-vous au Forum de l'équité, la diversité et l'inclusion en milieu de travail (FEDIMT) en ligne. Envoyer-nous <u>un courriel</u> pour vous joindre! <u>A collaborative space for employers!</u> Join the online Workplace Equity, Diversity and Inclusion Forum (WEDIF). Send us <u>an email</u> to join!